

**CITY OF SOUTH SAN FRANCISCO**

**2011-12**

**ADOPTED MASTER FEE SCHEDULE**



***Members of the City Council***

**Kevin Mullin**  
*Mayor*

**Richard A. Garbarino**  
*Vice Mayor*

**Karyl Matsumoto**

**Mark N. Addiego**

**Pedro Gonzalez**

***City Officials***

**Barry Nagel**  
*City Manager*

**Krista Martinelli**  
*City Clerk*

**Steven T. Mattas**  
*City Attorney*

**Richard Battaglia**  
*City Treasurer*

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## CHAPTER 1

### By Resolution of the City Council

#### City Clerk

##### Agendas, Transcripts, Administrative Codes

*Unless noted otherwise, all fees were adopted on June 27, 1990 in Resolution #95-90.*

Agendas: City Council	\$40.00 annually, including postage. Billing may be semi-annual. [July 22, 2009, R: 73-2009]
Redevelopment Agency	\$35.00 annually, including postage. [July 22, 2009, R: 73-2009]
Minutes: City Council and Redevelopment Agency Meetings	\$0.25 for each page.
Transcripts	Folio rate from court reporter. \$0.25 per page for additional copies.

##### Subpoena Processing Fees

*Fees were adopted on June 11, 2003 in Resolution # 48-2003.*

Complying with Each Subpoena and Delivering Records to Attorney, Attorney's Representative, or Deposition Officer	\$15.00
Clerical Costs Incurred in Locating and Making Records Available	\$6.00 per quarter hour. \$24.00 maximum.
Standard Reproduction of Documents 8½ X 14 Inches or Less	\$0.10 per page.
Standard Reproduction of Larger Size Documents	\$0.20 per page.
Daily Cost for an Employee Required to Remain in Attendance Pursuant to a Subpoena	\$150.00 per each day.
Daily Cost for Custodian of Records to Appear to Describe Records	\$150.00 per each day.

##### Other Fees

*Unless noted otherwise, fees were adopted on June 27, 1990 in Resolution #95-90.*

Campaign Disclosure Statements (FPPC)	\$0.10 for each page.
Candidate Statements	Proportionate share of actual cost imposed by San Mateo County Clerk / Elections Office. [December 19, 1979, R: 143-79]

Candidates Election Manual (for non-candidates, persons who fail to file nomination papers, or withdraw candidacy)	\$50.00 [June 14, 2006 R: 42-06]
Duplication of Videotapes onto DVDs	\$10.00 [June 14, 2006 R: 42-06]
Preparing Proof of Residence Letters or Notarizing Proof of Living Documents	\$10.00 [June 14, 2006 R: 42-06]
Postage	Actual cost.
Duplication of Council meeting cassette tapes	\$7.50 each.

### City-Wide Reproduction of Printed Matter

*Unless noted otherwise, fees were adopted on June 27, 1990 in Resolution #95-90.*

Blueprinting: Blue Line copies		\$0.30 for each square foot. [June 26, 1991; R: 77-91]
Sepia Line copies		\$0.60 for each square foot; \$4 minimum.
Photocopying of all Items not Otherwise Listed in this Master Fee Schedule	(a)	\$0.25 for each page. Maximum page size, 8.5" x 14".
Film Permits: Application		\$100.00 per application.
Use of City Facilities		Subject to negotiation.
Research Assistance, Unless Otherwise Listed in this Schedule	(b)	\$13.00 per one-half hour or fraction thereof.
Published Materials for Which There is a Stated Cost		Actual Cost.

(a) Under the Public Records Act, the City may charge users for photocopying or duplicating records. If a Citizen claims that they are economically disadvantaged or indigent, staff may waive the fee for photocopying the first ten pages. Not more than ten pages per day per citizen may be waived under these circumstances. (Up to \$2.50 per day per person)

(b) This fee does not include charges for time spent by City staff gathering City records under the Public Records Act. Rather, it charges for time spent compiling and gathering data and putting it into another format requested by a member of the public, which is not covered under the Public Records Act. Note that requests for analysis or compilation of City data are discretionary requests, and are dependent on staff availability and time constraints.

## Finance Department

### Fees for the Annual Budget, Comprehensive Annual Financial Report, and Other Materials

Budget	\$20.00 for each one. [July 24, 1996; R:123-96]
Comprehensive Annual Financial Report (CAFR)	\$20.00 for each one. Public agencies and private companies under contract with the City are exempt from these charges. [July 24, 1996; R:123-96]
Master Fee Schedule	\$15.00 for each one. [June 27, 1990; R:95-90]
Business License Listing: Master List	\$50.00 for each one.
Monthly Update	\$20.00 for each. [July 24, 1996; R:123-96]
Overdue Invoices	One percent monthly beginning 60 days after the date on which the bill was due. [June 24, 1992; R:69-92]
Research	\$30.00 for each hour or fraction of an hour. One hour minimum. [July 24, 1996; R:123-96]
Returned Checks Due to Insufficient Funds	\$15.00 per check. [July 24, 1996; R:123-96]
Code Enforcement Database: Maintenance Fee	\$15.00 annually, for businesses located in South San Francisco. [July 22, 2009, R: 73-2009]

## Economic & Community Development Department

### *Planning Division*

#### Public Hearing Cases

*Unless noted otherwise, fees were adopted on September 12, 1984, in Resolution #142-84.*

##### Planned Unit Development:

SF Addition or New Unit in Existing  
Planned Unit Development \$700.00 for each application.  
[July 22, 2009, R: 73-2009]

All Others \$2,800.00 for each modification.  
[January 22, 2003; R:12-03]

Planned Unit Development, Modification The greater of one/half the Planned  
Unit Development fee or \$400.00 for each  
modification. [July 22, 2009, R: 73-2009]

Precise Plan \$1,250.00 for each plan. [July 22, 2009, R: 73-2009]

Precise Plan Modification (Residential Only) \$400.00, or half of original filing fee.  
[July 22, 2009, R: 73-2009]

##### Conditional Use Permit:

Residential or Civic Use \$650.00 for each application.

All Others \$1,000.00 for each application.  
[July 22, 2009, R: 73-2009]

Conditional Use Permit Modification The greater of one/half the Conditional  
Use Permit fee or \$400.00 for each modification.  
[July 22, 2009, R: 73-2009]

Temporary Use Permit \$200.00 for each permit. [June 22,2011 R: 85-2011]

##### Minor Use Permit:

Residential \$350.00 for each permit. [July 22, 2009, R: 73-2009]

All Others \$600.00 for each permit. [June 22,2011 R: 85-2011]

Zoning Amendment (Text) Actual cost with \$2,000.00 deposit.  
[January 22, 2003; R:12-03]

Rezoning Map Actual cost with \$2,000.00 deposit.  
[January 22, 2003; R:12-03]

Site Clearance/Zoning Verification \$100.00 for each verification. [June 22,2011; R: 85-2011]

Specific Plan Actual cost with \$2,000.00 deposit.  
[January 22, 2003; R:12-03]

Variance \$650.00 for each variance.  
[July 22, 2009, R: 73-2009]

General Plan Amendments	Actual cost with \$2,000.00 deposit. [January 22, 2003; R:12-03]
Master Plan	Actual cost with \$2,000.00 deposit. [June 13, 2007; R: 57-07]
Expedited Planning Process	Hourly Contract Planner, plus overhead. [September 22, 1993; R:127-93]
Development Agreement	\$2,000.00 Deposit. [June 22, 2011; R:85-2011]
Appeal of the Planning Commission's Decision to the City Council by:	
Applicant	One-half of the original fee or \$400.00, whichever is greater. [July 22, 2009, R: 73-2009]
Adjacent Property Owner	\$400.00 [July 22, 2009, R: 73-2009]
City Resident	\$400.00 [July 22, 2009, R: 73-2009]
Homeowners Association	\$400.00 [July 22, 2009, R: 73-2009]
All Others	One-half of the original fee or \$400.00, whichever is greater. [July 22, 2009, R: 73-2009]
Appeal to the Planning Commission of the Chief Planner's Decision by any Party	\$200.00 for each appeal. The fee is refundable if the appellant prevails. [September 22, 1993; R:127-93]
Time Extension-Non-Conforming Use	\$50.00 for each extension. [June 22,2011; R: 85-2011]
Time Extension for a Use Permit, Variance, Planned Unit Development Permit, Non- Conforming Status Permit, and for all Other Permits and Maps	\$200.00 for each extension. [July 22, 2009, R: 73-2009] [Non-Conforming Status Permit added July 24,1996; R:123-96]
Transportation Demand Management Plan:	[June 14, 2006 R: 42-06]
Initial Filing Fee	\$200.00
Annual Monitoring	\$150.00 plus survey cost.
Tri-annual	Consultant costs, plus 15% or \$500.00, whichever is greater.

## Design Review

### Signs:

Type A	\$150.00 for each application. [July 22, 2009, R: 73-2009]
Type B	\$300.00 for each application. [July 22, 2009, R: 73-2009]
Type C	\$800.00 for each application. [July 22, 2009, R: 73-2009]



Single Family Residential	\$300.00 for each application. [July 22, 2009, R: 73-2009]
Multi-Family Residential / Subdivisions 4 or More Units	\$600.00 for each application. [June 22,2011 R: 85-2011]
New Single Family Residence	\$500.00 for each application. [July 22, 2009, R: 73-2009]
Modifications / Additions to 4 or More Units	\$600.00 for each application. [July 22, 2009, R: 73-2009]
New or Additions to 2 or 3 Units	\$400.00 for each application. [June 13, 2007; R: 57-07]
Commercial and Industrial	\$700.00 for each application. [July 22, 2009, R: 73-2009]
Resubmitted (after 3 reviews by Design Review Board)	Original filing fee. [June 13, 2007; R: 57-07]

**Environmental Document Fees**

*Fees for processing environmental documents in accordance with the California Environmental Quality Act of 1970, as amended.*

Categorical Exemption	\$20.00 [January 22, 2003; R 12-03]
Initial Study and Negative Declaration	The greater of the cost of the Consultant Contract, plus 15% or \$500.00. [January 22, 2003: R:12-03]
Environmental Impact Report (EIR)	The greater of the cost of the Consultant Contract, plus 15% or \$500.00. [January 22, 2003: R:12-03]
Negative Declaration	The greater of the cost of the Consultant Contract, plus 15% or \$500.00. [January 22, 2003: R:12-03]
Mitigated Negative Declaration	The greater of the cost of the Consultant Contract, plus 15% or \$500.00. [January 22, 2003: R:12-03]

**Subdivisions**

Tentative Subdivision Map	\$800.00 plus \$25.00 for each lot or dwelling unit. [January 22, 2003; R:12-03]
Tentative Parcel Map	\$800.00 plus \$25.00 per lot or dwelling unit. [January 22, 2003; R:12-03]

**Documents, Maps and Plans**

*Unless noted otherwise, fees were adopted on June 28, 2000 in Resolution #77-00.*

Zoning, Land Use, Redevelopment Area, (and Other) Map (1000 Scale)	\$15.00 each. [June 22, 2011; R:85-2011]
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Reproduction of Documents and Maps	\$0.25 for each 8.5" x 11" page; \$2.00 minimum. Other reproductions at cost. [June 22, 2011; R85-2011]
<b>Miscellaneous Fees</b>	
Research for Non-permit Application Inquiries	\$75.00 per hour after the first hour. [June 13, 2007; R: 57-07]
Minor Changes to Approved Permit	No Fee. [June 22,2011; R: 85-2011]
Permit Program Maintenance Fee	\$25.00 per Building Permit. [July 22, 2009, R: 73-2009]
Planning Commission Agenda	\$25.00 annually. [August 11, 1998; R: 106-98]
Inspection Fees: Additional visits	\$50.00 for each inspection per application. [June 26, 1991; R:77-91]
Certificate of Alteration	\$250.00 for each one. [June 27, 1990; R:95-90]
General Plan Maintenance Fee	0.15% of valuation. [July 11, 2007; R: 74-2007]
Cultural Arts Contribution/Unit Landscaping Cost	\$8.00 per sq ft-Fee annually adjusted in accordance with changes in the consumer price index. [June 22, 2011; R: 85-2011]
City Attorney Cost Recovery Fee	Actual cost with \$2,000.00 deposit; \$5,000.00 deposit for projects requiring Environmental Impact Reports, Development Agreements, Specific Plan, Precise Plan and/or GPA. (Initial Deposit – any additional costs are required to be reimbursed by the applicant) [June 22,2011 R: 85-2011]
City Attorney Cost Recovery Handling Fee	10% of actual City Attorney fees or \$100.00 minimum, whichever is greater [July 22, 2009; R: 73-09]
Economic & Community Development Parking Exemption	\$650.00 each. [June 22,2011; R: 85-2011]
Legal Notices, other than Zoning or General Plan Amendments	Actual Cost, including \$300.00 deposit. [January 22, 2003; R:12-03]
Legal Notices for Zoning and General Plan Amendments	Actual Cost, including \$800.00 deposit. [January 22, 2003; R:12-03]
Duplication of Planning Commission Meeting	\$20.00 or at cost, whichever is greater. [June 22, 2011; R:85-2011]
Zoning Verification Letter	\$100.00 [June 14, 2006; R:42-06]
Film Permit	\$300.00 per permit. [Oct 26, 2011; O:1451-2011]
Outdoor Dining Permit or Renewal without Use Permit	\$200.00 per permit. 100.00 annual renewal permit. (Valid for 1 year) [July 22, 2009; R: 73-09]

## Police Department

### Alarms, Animal Control, Fingerprinting

*Unless noted otherwise, all fees were adopted on June 27, 1990 in Resolution #95-90.*

Animal Control	Fees are charged by the San Mateo County Division of Animal Control Services. For a list of those fees, contact the County of San Mateo Environmental Services Agency at 650-363-4220.
Fingerprints: All individuals (City employees excluded)	\$20.00 for up to three cards per individual. [July 22, 2009; R: 73-09]
Live Scan Fingerprinting	\$23.00, plus applicable agency fees. [June 22, 2011; R:85-2011 ]

### Permits

Alarm Registration (SSFMC Title 6 Ch. 6.60):**	
Initial Permit	\$25.00
Annual Renewal	\$25.00
Alarm Renewal (SSFMC Title 6 Ch. 6.60) **	\$25.00 for annual renewal.
False Alarm Fines:	
3 <sup>rd</sup> thru 5 <sup>th</sup> alarm	\$50.00
6 <sup>th</sup> thru 8 <sup>th</sup> alarm	\$100.00
9 <sup>th</sup> , 10 <sup>th</sup> , etc...alarm	\$250.00
Non-registered Alarm System	\$50.00 (may waive fine if alarm system registered within 10 days of documented violation)
False Alarm Fine Appeal	\$25.00 for each appeal. (refunded if appeal is upheld)
Late Renewal Fee	\$50.00 for fees more than 30 days late.

\*\* Alarm section currently under Title 6: Business Regulations / Chapter 6.60 – Alarms Systems

**Permits (continued)**

*Unless noted otherwise, all fees were adopted on June 27, 1990 in Resolution #95-90.*

Amusement Arcade (SSFMC Ch. 6.44)	\$69.00 for each individual listed and \$34.50 for each location requested.
Auto Wrecker (SSFMC Ch. 6.68)	\$100.00 for each permit.
Bingo: (SSFMC Ch. 6.32)	
Initial Permit	\$100.00 for each permit. [June 22, 2005 R:72-2005] \$50.00 is refundable if the permit is denied. [June 22, 2005 R:72-2005]
Annual Renewal	\$100.00 for each renewal. [June 22, 2005 R:72-2005] \$50.00 is refundable if the permit is denied. [June 22, 2005 R:72-2005]
Cardroom I.D. Card: (SSFMC Ch. 6.36)	Fees are for each individual listed. Fees may be waived if the applicant provides a copy of the California Department of Justice gaming application background.
Initial Operator Permit	\$750.00 [June 14, 2006 R: 42-06]
Initial Employee Permit	\$125.00 [June 14, 2006 R: 42-06]
Annual Renewal (for operator & employee permit)	\$10.00
Replacement	\$25.00 [June 14, 2006 R: 42-06]
Cab Company (SSFMC Ch. 6.72)	\$100.00 for each individual listed plus \$75.00 for each driver. [June 28, 2000; R:77-00]
Driver Renewal Permit	\$65.00 [June 28, 2000; R:77-00]
Vehicles for Hire: (SSFMC Ch. 6.72)	
Initial Certificate of Convenience and Necessity	\$100.00 for each individual listed plus \$75.00 for each driver. [July 13, 1994; R:95-94]
Certificate Renewal	\$65.00 for each driver. [July 13, 1994; R:95-94]
Dance Hall (SSFMC Ch. 6.48)	\$150.00 for each permit [June 14, 2006; R:42-06]
Junk Collector (SSFMC Ch. 6.56)	\$26.75 for each individual listed.
Massage Establishment or Bath House: (SSFMC Ch. 10.16)	
Initial Permit	\$750.00 per individual.
Annual Renewal	\$125.00 per individual. [June 14, 2006; R: 42-06]

Massage Practitioner:	
Initial Permit	\$250.00 for each individual listed.
Annual Renewal	\$125.00 per individual. [June 14, 2006; R: 42-06]
Sale or Transfer	\$500.00 for each new individual.
Pawnbroker/Secondhand Goods Background Investigation: (SSFMC Ch. 6.92)	
Dealer	\$750.00 for each permit. June 14, 2006; R: 42-06]
Employee	\$150.00 for each permit.
Fortune Telling (SSFMC Ch. 6.80)	\$750.00 for each permit. [June 14, 2006; R: 42-06]
Concealed Weapon (Penal Code):	
Initial Permit	\$65.00 for each initial application and
Renewal (every 2 years)	\$20.00 for each renewal per individual. [June 22, 2005 R:72-2005]
Temporary Sidewalk Sales or Display (SSFMC Ch. 6.90)	\$70.00 for each one.
Parade	\$50.00 for each one, excluding non-profit entities. The City Council may waive fee. [June 22, 2005 R:72-2005]
Carnival or Festival	\$150.00 for each one, excluding non-profit entities. [October 11, 1989; R:140-89] The City Council may waive fee. [June 22, 2005 R:72-05]
Tow Vehicle Operator:	
Initial Permit and Annual Renewal	\$125.00 [Oct 12, 2011 R:125-2011]
Tow Vehicle Driver Permit and Five-Year Renewal:	\$50.00 for each driver. [Oct 12, 2011; R:125-11]
Tow Service Franchise Fee	\$40.00 per vehicle (1 <sup>st</sup> year of Franchise Agreement) [Oct.26, 2011; O: 1450-2011]
	\$45.00 per vehicle (2 <sup>nd</sup> year of Franchise Agreement) [Oct. 26, 2011; O: 1450-2011]
	\$50.00 per vehicle (3 <sup>rd</sup> year and beyond of Franchise Agreement) [Oct 26, 2011; O:1450-11]
Replacement of Lost, Stolen, or Mutilated Permits.	\$25.00 for each permit. [June 22, 2005; R:72-05]
Reissued Permits	\$25.00 for each permit. [June 22, 2005; R:72-05]

*All entities, whether non-profit or for profit, holding a parade, carnival or festival, are subject to City application, review and permit procedures regardless of whether or not a permit fee is imposed. Such entities may be subject to charges for services rendered by City personnel in support of the conduct of the event.*

## Photographs

*Unless noted otherwise, all fees were adopted on June 27, 1990 in Resolution #95-90.*

### Black and White or Color:

From Digital Negatives, 3 x 5 or 4 x 6	\$2.00 per copy; \$20.00 minimum. [June 22, 2005 R:72-2005]
From Slides, 3 x 5 or 4 x 6	\$2.50 per copy; \$20.00 minimum. [June 22, 2005 R:72-2005]
From Existing Photographs	\$20.00 minimum per copy. [June 22, 2005 R:72-2005]
Digital Photographs on Disks	\$25.00 per disk. (included all photographs related to incident) [June 14, 2006 R: 42-06]

## Miscellaneous Fees

Vehicle Abatement	\$300.00 for each vehicle. [June 22, 2005 R:72-2005]
Video Tape	\$40.00 for each copy.
DVD Video	\$40.00 for each copy. [June 14, 2006; R:42-06]
In Car Video – DVD	\$50.00 for each copy. [June 23, 2010; R: 62-10]
Cassette Tape	\$10.00 for each copy.
CD – Audio	\$25.00 [July 22, 2009; R: 73-09]
Police Reports	\$0.25 per page. [June 28, 2000; R:77-00]
Special Personnel Services	Hourly salary plus 40% for benefits plus 30% in administration charges; 30-minute minimum.
Special Event Permit to Include Dances and Other Special Events	\$20.00 on time submittal and \$45.00 late submittal. An application is late if it is not submitted at least 10 working days prior to the special event. [July 22, 2009; R: 73-09]
Transcripts	See the City Clerk Department for these fees.
Emergency Response to Driving Under the Influence (DUI) Accidents	Actual wages plus 50% overhead. [June 14, 2006; R:42-06]
Towed Vehicle Release, Negligent Operator	\$100.00 per vehicle. [July 22, 2009; R: 73-09]
Plan Check & Condition Formulation. A Fee will not be Charged to Individual Home Owners or Individual Business Tenants Completing Minor Tenant Space Improvements. *	Hourly direct contract plan check cost. [June 25, 1997; R: 74-97]
Site Inspections. This Fee will not be Charged to Individual Home Owners or Individual Business	Hourly direct contract plan check cost. [June 25, 1997; R: 74-97]

Tenants Completing Minor Tenant Space  
Improvements. \*

Firearm Storage Administration Fee

Single Firearm

\$125.00

Each Additional Weapon

\$79.00 [January 12, 2005; R: 9-2005]

Clearance Letter

\$10.00 [June 9, 2004; R: 53-2004]

\* *Definition of "minor tenant space improvements": (Commercial) improvements that do not require land use approvals through the Planning Commission or City Council.*

## Fire Department

### Fire Service Ambulance Transportation

Resident ALS I	\$1225.00 [June 22, 2011; R:85-2011]
Non-resident ALS I	\$1347.50 [June 22, 2011; R:85-2011]
Resident ALS II	\$1225.00 [June 22, 2011; R:85-2011]
Non-Resident ALS II	\$1347.50 [June 22, 2011; R:85-2011]
Resident BLS, 911 Ambulance	\$1225.00 [June 22, 2011; R:85-2011]
BLS, Non-Emergency Interfacility	\$401.00 [June 22, 2011; R:85-2011]
Critical Care Transfer Base Rate	\$1500.00 base rate [June 22, 2011; R:85-2011]
Ambulance Dispatch	\$50.00 per call per patient when transported by ambulance. [June 9, 2004; R: 5304]
Oxygen and Apparatus	\$100.00 [June 14, 2006; R: 42-06]
ALS Mileage	\$30.24 for each mile of each transport. [June 22, 2011; R:85-2011]
BLS Mileage	\$30.24 for each mile of each transport. [June 22, 2011; R:85-2011]
BLS Interfacility Mileage	\$25.70 for each mile of each transport. [June 22, 2011; R:85-2011]
Fuel Surcharge	% increase in fuel cost will be added to the mileage fee total. [June 9, 2004; R: 53-2004]
Respiratory Equipment	\$60.00 (Flat Rate) [June 14, 2006; R: 42-06]
• Oral intubation	
• Nasal intubation	
• Oral airways	
• Nasal airways	
• Suction catheter	
• V-Vac cartridge	
• Easy CAP C02	
• BAAM Whistle	
Combitube Airway	\$90.00 (Flat Rate) [June 14, 2006; R: 42-06]
Cardiovascular Items:	\$125.00 (Flat Rate) [June 14, 2006; R: 42-06]
• EKG monitor	
• 12 Lead EKG monitor	
• EKG electrodes	
• Defibrillator pads	
• Uni-lead pads	
Life Band (Autopulse)	\$175.00 (Flat Rate) [June 14, 2006; R: 42-06]



IV/Lock Appliances (Set up, etc.):	\$40.00 (Flat Rate) [June 14, 2006; R: 42-06]
<ul style="list-style-type: none"> <li>• Normal saline solution</li> <li>• Sharps container</li> <li>• Intraosseous needle</li> </ul>	
ALS Intervention/No Transport:	\$125.00 (Flat Rate) [June 14, 2006; R: 42-06]
<ul style="list-style-type: none"> <li>• IV, EKG monitor, medications, ice packs, bandages</li> </ul>	
Misc. Ambulance Supplies:	\$30.00 (Flat Rate) [June 14, 2006; R: 42-06]
<ul style="list-style-type: none"> <li>• Dressings</li> <li>• Trauma dressing</li> <li>• Bandage (roller)</li> <li>• Splints</li> <li>• Triangular bandage</li> <li>• Cold/heat packs</li> <li>• Burn blanket</li> <li>• Saline/sterile water irrigation</li> <li>• Spider straps</li> <li>• Obstetrical kit</li> </ul>	
C-Spine:	\$80.00 (Flat Rate) [June 14, 2006; R: 42-06]
<ul style="list-style-type: none"> <li>• C-collar</li> <li>• C-spine head bed</li> </ul>	
Medications:	\$60.00 (Flat Rate) [June 14, 2006; R: 42-06]
One time only regardless number of medications administered	
<ul style="list-style-type: none"> <li>• Activated charcoal</li> <li>• Adenosine</li> <li>• Albuterol/Alupent</li> <li>• Aspirin</li> <li>• Atropine</li> <li>• Benadryl</li> <li>• Calcium Chloride</li> <li>• Nasal Tube Medication</li> <li>• Dextrose 25%</li> <li>• Dextrose 50%</li> <li>• Dopamine</li> <li>• Epinephrine 1:1000</li> <li>• Epinephrine 1:10,000</li> <li>• Glucagon</li> <li>• Glucopaste</li> <li>• Glucose drink</li> <li>• Lasix</li> <li>• Lidocaine</li> <li>• Morphine Sulfate</li> <li>• Narcan</li> <li>• Nitroglycerine</li> <li>• Sodium Bicarbonate</li> <li>• Versed</li> <li>• Xylocaine Jelly</li> <li>• Other Med used for patient</li> </ul>	
First-Aid / CPR Classes for Residents	\$15.00 per person. (cost of textbook and certification card) [June 9, 2004; R: 53-2004]

First-Aid / CPR Classes for Non-residents	\$75.00 per person. [June 9, 2004; R: 53-2004]
First-Aid / CPR Classes Provided for SSF Businesses	\$55.00 per person. [June 9, 2004; R: 53-2004]
Pediatric Education for Pre-hospital Professionals	\$250.00 per person. [June 9, 2004; R: 53-2004]
American Heart Association "Professional Level" Courses for the Public and Other Outside Agencies	[June 9, 2004; R: 53-2004]
ACLS Knowledge and Skills Review Workshops	\$175.00 per person.
Initial Recognition:	
Pediatric Advanced Life Support (PALS)	\$235.00 per person.
Advance Cardiac Life Support (ACLS)	\$235.00 per person.
Basic Life Support-Health Care Provider (BLS-HCP)	\$75.00 per person.
Re-recognition:	
Pediatric Advanced Life Support PALS)	\$190.00 per person.
Advance Cardiac Life Support (ACLS)	\$190.00 per person.
Basic Life Support-Health Care Provider (BLS-HCP)	\$50.00 per person.
12 Lead EKG Class	\$200.00 per person.
Geriatric Education for Emergency Medical Services	\$190.00 per person.
Infrequent Paramedic Skills	\$80.00 per person.
Other EMS Continuing Education Classes	\$6.00 – 10.00 per hour per person, depending on the class, cost of instruction, etc.
Student Materials, Supplies, etc. Required to Participate	Actual cost plus 24% to cover cost, State sales tax and shipping.
Certification Fees required by Certifying Authority	\$5.00 plus actual cost.

### ***Fire Training Division***

Emergency Response Team Class	\$10.00 per hour per person. [June 9, 2004; R:53-2004]
Permit Required Confined Space Class	\$10.00 per hour per person. [June 9, 2004; R:53-2004]
Hazardous Materials Responder Class	\$10.00 per hour per person. [June 9, 2004; R:53-2004]

Technical Rescue Class	\$10.00 per hour per person. [June 9, 2004; R:53-2004]
Vehicle Extrication Class	\$10.00 per hour per person. [June 9, 2004; R:53-2004]
Other Fire Training Continuing Education Classes	\$6.00 – 10.00 per hour per person, depending on the class, cost of instruction, etc. [June 9, 2004; R:53-2004]
Student Materials, Supplies, etc. Required to Participate	Actual cost plus 24% to cover cost, State sales tax and shipping. [June 9, 2004; R: 53-2004]
Certification Fees required by Certifying Authority	\$5.00 plus actual cost. [June 9, 2004; R: 53-2004]

### ***Fire Prevention Division Permits and Fees***

A fee in accordance with the following schedule shall be paid to the Fire Prevention Division at the time of application for: (1) Fire Construction Permit, (2) Inspections, (3) Operational Permit, (4) Special Activity Permit, (5) any other service. Such fee shall not be refunded upon failure of the applicant to receive the permit. Failure to apply for the necessary permits or service may result in an order from the fire marshal to obtain a permit or service. Such an order shall be considered as application made for the necessary permit or service. Fees are payable upon permit application. Failure to pay for a permit, plan review or inspection fees imposed by this fee schedule, within the time period specified, shall render such permit null and void. All terminology not defined in this chapter shall be defined as stated in the Uniform Fire Code as adopted by the City of South San Francisco

*Unless otherwise noted, all fees are based on the provisions of the Uniform Administrative Code, adopted January 22, 2003 in Resolution No. 12-2003.*

### **FEES FOR EXISTING RESIDENTIAL BUILDINGS**

#### **Fire Protective Systems Construction Permit**

Up to \$6,000	\$125.00 minimum fee.
\$6,001 to \$25,000	\$63.00 for the first \$2,000, plus \$12.50 for each additional \$1,000 in value or fraction thereof.
\$25,001 to \$50,000	\$352.00 for the first \$25,000, plus \$9.00 for each additional \$1,000 in value or fraction thereof.
\$50,001 to \$100,000	\$580.00 for the first \$50,000, plus \$6.25 for each additional \$1,000 in value or fraction thereof.
\$100,001 to \$500,000	\$895.00 for the first \$100,000 plus \$5.00 for each additional \$1,000 in value or fraction thereof.
\$500,001 to \$1 million	\$2,855.00 for the first \$500,000, plus \$4.25 for each additional \$1,000 in value or fraction thereof.
Greater than \$1 million	\$4,955.00 for the first \$1 million, plus \$2.75 for each additional \$1,000 in value or fraction thereof.

Construction Without a Permit

Two times the permit fee.

## **FEES FOR NEW RESIDENTIAL AND ALL COMMERCIAL OR INDUSTRIAL BUILDINGS**

*All fees are based on the provisions of the Uniform Administrative Code, adopted on January 22, 2003 in Resolution 12-2003 and on February 12, 2003 in Resolution 16-2003.*

### **Fire Protective Systems Construction Permit**

Up to \$6,000	\$125.00 minimum fee.
\$6,001 to \$25,000	\$69.25 for the first \$2,000, plus \$14.00 for each additional \$1,000 in value or fraction thereof.
\$25,001 to \$50,000	\$391.75 for the first \$25,000, plus \$10.10 for each additional \$1,000 in value or fraction thereof.
\$50,001 to \$100,000	\$643.75 for the first \$50,000, plus \$7.00 for each additional \$1,000 in value or fraction thereof.
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 in value or fraction thereof.
\$500,001 to \$1 Million	\$3,233.75 for the first \$500,000, plus \$4.75 for each additional \$1,000 in value or fraction thereof.
Greater than \$1 Million	\$5,608.75 for the first \$1 million, plus \$3.65 for each additional \$1,000 in value or fraction thereof.
Construction Without a Permit	Two times the permit fee.

### **Other Fire Prevention Inspections**

Annual Fire Inspection (Basic)	\$125.00 or \$75.00 Basic Fee when other Fire Prevention fees apply. [July 22, 2009; R: 73-09]
Non-Construction Fire Re-inspection Fee	\$125.00 hourly. [July 22, 2009; R: 73-09]
Inspections Outside Normal Business Hours	\$125.00 hourly; two-hour minimum. [July 22, 2009; R: 73-09]
Construction Re-inspection Fees Assessed Under Provisions of Section 305 8 UAC.	\$125.00 hourly. [July 22, 2009; R: 73-09]
Inspections for Which a Fee is not Specifically Indicated	\$125.00 hourly; one-half hour minimum. [July 22, 2009; R: 73-09]
Annual High-rise Building	\$125.00 hourly, two-hour minimum. [July 22, 2009; R: 73-09]
New Occupancy / Business	\$125.00 [July 22, 2009; R: 73-09]
Home Safety Inspection	\$125.00 for each residence. [June 22, 2011; R: 85-2011]

Group R, Division 1 Occupancies; Including Condominiums Classified as Group R, Division 3 with 3 or More Dwelling Units Per Building	\$10.00 for each living unit. Minimum Charge \$125.00. [June 14, 2006; R: 42-06]
Fire Clearance	\$125.00 [July 22, 2009; R: 73-09]
Title 19, 5 Year Automatic Fire Sprinkler Certification	\$125.00 for each system.
Pre-inspection of Residential Care Facilities	\$50.00
Expedited Fire Plan Checking -- Fire and Life Safety	35% of the Building Permit Fee.
Expedited Fire Plan Checking -- Fire Protection Systems	35% of the Building Permit Fee.

*Fees for the inspections listed above will be the hourly rate indicated or the total hourly cost to the jurisdiction, whichever is greatest. The cost shall include supervision, overhead, equipment, hourly wages and fringe benefit costs of the employees involved.*

## Operational Permits

Aerosol Products	\$125.00 [June 9, 2004; R: 53-2004]
Assemblies	\$125.00
Automobile Wrecking Yard	\$125.00 [June 9, 2004; R: 53-2004]
Battery Systems	\$125.00 for each system.
Candles and Open Flames in Assembly Areas	\$125.00 for each assembly. [June 9, 2004; R: 53-2004]
Combustible Fiber Storage	\$125.00 [June 9, 2004; R: 53-2004]
Combustible Material Storage	\$125.00
Commercial Rubbish-handling Operation	\$125.00
Compressed Gases	\$125.00 for each system.
Cryogenics	\$125.00 for each system.
Dry Cleaning Plants	\$125.00
Dust Producing Operations	\$125.00 [June 9, 2004; R: 53-2004]
Fire Alarm	\$125.00 for each location / building.
Flammable or Combustible Liquids, Pipelines, Store, Handle, or Use.	\$125.00 for each tank/system/location/building.
Hazardous Materials Storage, Transport on Site, Dispense, Use, or Handle Chemicals.	\$125.00 for each location/building that contains 55 gallons or more of a liquid, 500 pounds or more of a solid, or 200 cubic feet or more of a compressed gas.

Hazardous Materials in Excess by Classification; Store, Transport on Site, Dispense, Use, or Handle Chemicals in Excess of Amounts Listed in Table 105-C.	\$125.00 for each class of chemicals at each location / building in addition to required hazardous materials storage permit listed above.
High-piled Storage	\$125.00 for each location / building.
Institutions and Day Care	\$125.00 for each location / building. [June 9, 2004; R: 53-2004]
Large Family Day Care	\$125.00 for each location / building. [June 9, 2004; R: 53-2004]
Lumberyards	\$125.00
Liquefied Petroleum Gases	\$125.00 for each tank.
Magnesium Working	\$125.00 [June 9, 2004; R: 53-2004]
Motor Vehicle Fuel Dispensing Stations	\$125.00 for each location / building.
Organic Coatings	\$125.00 [June 9, 2004; R: 53-2004]
Ovens, Industrial Baking or Drying	\$125.00 for each oven / furnace / kiln.
Permit-Required Confined Space	\$125.00 per space.
Pyrotechnical Special Effects Material	\$125.00 [June 9, 2004; R: 53-2004]
Radioactive Materials	\$125.00 for each location / building.
Refrigeration Equipment	\$125.00 for each system.
Residential Care and Residential Care for the Elderly	\$125.00 for each location / building. [June 9, 2004; R: 53-2004]
Repair Garages	\$125.00
Spraying or Dipping	\$125.00 per booth / tank.
Tire Storage	\$125.00 [June 9, 2004; R: 53-2004]
Wood Products	\$125.00 [June 9, 2004; R: 53-2004]
Welding and Cutting Operations	\$125.00 for each location / building.
Failure to Obtain a Permit	Two times the permit fee.
<b>Special Activity Permits</b>	
Asbestos Removal	\$125.00 for each location / building / task.
Flammable or Combustible Liquids: Remove, Install, Construct, Alter or Abandon an Underground or Above Ground Tank	\$125.00 for each tank or task.
Hazardous Materials; Install, Repair, Abandon, Remove, Place Out-of-Service, Tanks or Piping, Close or Substantially Modify a Storage Facility	\$125.00 for each tank / piping / task or facility.

Bowling Pin or Alley Refinishing Using a Flammable / Combustible Liquid	\$125.00
Candles or Open Flames in Assembly Areas	\$125.00 for each event.
Carnivals and Fairs	\$125.00 for each event.
Christmas Tree Lots	\$125.00 for each event.
Explosives or Blasting Agents	\$125.00 [June 9, 2004; R: 53-2004]
Fire Hydrants and Water-Control Valves	\$125.00 for each event.
Fireworks	\$125.00 for each hydrant and water-control. [June 9, 2004; R: 53-2004]
Fireworks Displays	\$125.00 for each event. [June 9, 2004; R: 53-2004]
Fumigation/Thermal Insecticide	\$125.00 each occurrence. [July 22, 2009; R: 73-09]
Open Burning	\$125.00 for each event.
Parade Floats	\$125.00 for each event. [June 9, 2004; R: 53-2004]
Temporary Membrane Structures (tents)	\$125.00 for each structure.
Temporary Permit (less than 30 days)	\$85.00 for each task / activity.
Failure to Obtain a Permit	Two times the permit fee.

### Miscellaneous Fire Prevention Fees

Hazard Mitigation Fee	The cost shall include the provision of scene supervision, overhead, equipment, hourly wages and fringe benefit costs of the employees that responded to the incident. [July 22, 2009; R: 73-09]
Minimum Fire Protection System Plan Check	\$125 for a valuation of \$6,000.00 or less. [July 22, 2009; R: 73-09]
Application for Use of Alternate Methods of Protection.	\$250.00 per request.
Emergency Response DUI Cost Recovery	The cost shall include the provision of scene supervision, overhead, equipment, hourly wages and fringe benefit costs of the employees that responded to the incident.
Emergency Response Hazmat Cost Recovery	The cost shall include the provision of scene supervision, overhead, equipment, hourly wages and fringe benefit costs of the employees that responded to the incident.
Investigations	\$125.00 hourly. [July 22, 2009; R: 73-09]

Fire Plan Checking – Fire and Life Safety	40% of the Building Permit fee.
Fire Plan Checking – Fire Protection Systems	65% of the Fire Construction Permit fee.
Expedited Plan Checking	35% of the Fire Construction / Building Permit Fee.
Additional Fire Plan Review	\$125.00 hourly. [July 22, 2009; R: 73-09]
Fire Watch	The cost shall include the provision of scene supervision, overhead, equipment, hourly wages and fringe benefit costs of the employees that responded to the incident.
Key Box Service	\$50.00 per location / building.
Preventable False Alarms	\$100.00 2 <sup>nd</sup> alarm. \$200.00 3 <sup>rd</sup> alarm. \$300.00 4 <sup>th</sup> and other additional alarms within 12 months of the first preventable alarm.
Vehicle Abatement	\$300.00 [June 14, 2006; R: 42-06]
Vehicle Storage (less than 20 feet in length)	\$60.00 per calendar day. [June 14, 2006; R: 42-06]
Microfilming	5% of the Building / Fire Permit fee. [October 5, 1983; O: 934-83]
Record Researching and Copying	\$0.25 for each page copied. (see note on research – page 5)

### Miscellaneous

*Unless noted otherwise, all fees were adopted on June 27, 1990 in Resolution #95-90.*

Bicycles, New and Used, and Motor Bicycle Licenses	\$2.00 per year or any portion of a year.
Registration Certificate	\$2.00 per year or any portion of a year.
Transfer of Registration Certificate	\$1.00 each.
Replacement of License or Registration Certificate.	\$1.00 each.
Reproduction of Printed Fire and Paramedic Reports	\$0.25 for each sheet. [June 28, 2000; R: 77-00]
Administrative Code Enforcement Fee	\$125.00 fee for failure to correct violations after receiving Courtesy Notice from Fire Prevention Division – 14 day grace period to correct. [July 22, 2009; R: 73-09]



## Public Works Department

### *Engineering Division*

#### Inspection and Encroachment

*Fees are based on the cost of construction of the public improvements, with land values excluded.*

#### Encroachment Permit Processing Fee

##### Cost of Improvements

Up to \$5,000	3.5% of the cost; \$100.00 minimum. [June 28, 2000; R:77-00]
\$5,000 to \$10,000	\$175.00 plus 2.5% of the balance over \$5,000.00. [June 27, 1990; R:95-90]
\$10,000 and over	\$300.00 plus 2% of the balance over \$10,000.00. [June 27, 1990; R:95-90]
Encroachment Permit Inspection Fee	\$200.00 minimum includes 2 site visits for projects valued over \$1,000.00. [July 22, 2009; R: 73-09]
Re-inspection -- First Two Visits	No inspection fee per application for under \$1,000.00 - 2 visits included. [July 22, 2009; R: 73-09]
Additional Visits Beyond Two	\$100.00 per visit. [July 22, 2009; R: 73-09]
Earth Transportation	\$0.10 for each cubic yard; \$100.00 minimum. [June 28, 2000; R:77-00]

#### Subdivision Maps

Inspection Deposit	2% of the estimated cost of the public improvements. [June 27, 1990; R:95-90]
Major Subdivision Tentative Map	\$500.00 plus \$25.00 for each lot or dwelling unit. [September 12, 1984; R: 142-84]
Final Map Filing Fee	\$1,000.00 plus \$50.00 for each lot or dwelling unit, plus the necessary recording fee. [June 28, 2000; R:77-00]
Minor Subdivision Tentative Map	\$500.00 plus \$25.00 for each lot or dwelling unit. [December 15, 1982; R:173-82]
Parcel Map Filing Fee	\$500.00 for each map, plus the necessary recording fee. [June 28, 2000; R:77-00]
Lot Line Adjustment	\$400.00 for each adjustment between two adjacent lots, plus consulting land surveyor's plan check costs. [August 11, 1998; R:106-98]

Site Inspections	Hourly salary, plus 40% in benefits and another 30% in administrative costs; one-half hour minimum. [June 27, 1990; R:95-90]
Assessment District Reapportionment	\$300.00 plus \$50.00 for each lot. [June 26, 1991; R:77-91]
Easement Abandonment Request	\$400.00 for each easement. [June 26, 1991; R:77-91]
Subdivision and Parcel Map Plan Check Coordination and administration costs	Hourly salary, plus 40% in benefits and another 30% in administrative costs; half-hour minimum, to be paid prior to filing the Parcel or Final Map. [August 11, 1998; R: 106-98]

### Transportation

Single trip, or a modification of an original permit.	\$16.00 [July 22, 2009; R: 73-09]
Annual or repetitive permit	\$75.00 [July 22, 2009; R: 73-09]

### Copies

24" X 36" or smaller	\$6.00 each
Larger than 24" X 36"	\$8.00 each

## ***Water Quality Control Division***

### **Pretreatment Fee Schedule**

*Unless noted otherwise, all fees became effective on July 22, 2009; R: 73-09*

#### Fee Description

#### Permits and Renewals

(valid for 3 year time intervals)

Significant Industrial Users	\$450.00	every 3 years
All Other Required Businesses	\$120.00	every 3 years
Permit Processing (applications)	\$ 55.00	each
Inspections - Underground Tank	\$ 75.00	per hour
Inspections - Outside of Normal Pretreatment Activities	\$ 75.00	per hour with a 2 hour minimum
Inspections - Outside of Normal Business Hours	\$ 90.00	per hour with a 2 hour minimum
Special Monitoring Activities for Enforcement and Surveillance	\$ 75.00	per hour
Special Sampling/Equipment Use	\$150.00	per hour
Wastewater Analysis	(cost per test)	
BOD	\$ 80.00	
COD	\$ 55.00	
TSS	\$ 40.00	
Oil & Grease	\$ 95.00	
Metals (except Hg)	\$ 30.00	
Hg	\$ 80.00	
pH	\$ 20.00	
Bioassay	\$300.00	
CN	\$135.00	
PAH	\$300.00	
Phenol	\$105.00	
Ammonia	\$ 40.00	
Conductivity	\$ 40.00	
Oxygen Uptake Rate	\$150.00	
Others	To be determined by Plant Superintendent	

## CHAPTER 2

### By Resolution of the Library Board of Trustees

#### Library Department

#### Damaged and Missing Materials (See also Lost, Replacement Charges)

*Unless noted otherwise, all fees became effective on July 1, 1993*

AV Materials (contents or item damage)	Actual cost of each item, plus a processing fee. [June 26,2002 R:63-02]
Audio Tape, Single Case	\$0.25
Audio – Books on Tape, 2-3 Cases	\$3.50
Audio – Books on Tape, 4-6 Cases	\$5.50
CD Cases, Replacement of Lost or Damaged:	
Single CD Cases	\$1.00 each [June 28, 2000 R:77-00]
2 Capacity CD Cases	\$2.00 each [June 13, 2007 R:57-07]
4 Capacity CD Cases	\$2.50 each [June 13, 2007 R:57-07]
6 Capacity CD Cases	\$3.00 each [June 13, 2007 R:57-07]
Video and DVD Cases, Replacement of Lost or Damaged:	
Single Case	\$2.00 each [June 22, 2005 R:72-2005]
Double Case	\$3.75 each [June 22, 2005 R:72-2005]
Liner Notes, Cover Sleeves	\$2.00 each [June 22, 2005 R:72-2005]
Missing Book, Tape, Video, etc. from Set	Actual cost of set, plus processing fee.
Missing Tape, CD – from Audio Book Vendors that offer Replacement	Prorated cost of set, plus processing fee. [June 9, 2004 R:53-2004]
Barcode (Peninsula Libraries Automated Network policy)	\$1.00 for each.
Book Covers:	
Regular	\$0.50 each. [June 22, 2005 R:72-2005]
Book Pockets (with tag)	\$2.00 each. [May, 1996]
Books	Actual cost of each item, plus a processing fee.
Equipment	Actual cost of each item, plus a processing fee.

### Fines for Overdue Materials

Adult Materials, Books, Audio, Video, Magazines, DVDs, etc.	\$0.25 daily; \$10.00 maximum per item. [June 22, 2011; R:85-2011]
Children's Materials – Books, Audio, Video, Magazines, DVDs etc.	\$0.15 daily; \$4.00 maximum per item. [June 11, 2003 R:48-02]

### Supplies and Charges set by the Friends of the Library

Flash Cards for Students (math, etc.)	\$2.50 per set.
Bookbags, Canvas	\$18.00 for each bag, 2 for \$35.00, 3 for \$50.00. [June 26, 2002 R:63-02]
CD's and Disks, Blank	\$1.00 each. [August 11, 1998; R: 106-98]
Flash Drives	\$15.00 each. [June 22, 2011; R: 85-2011]
Ongoing Sale Books, Used or Donated: Paper, Small	\$0.25 & up – as marked. [June 22, 2005 R:72-2005]
Paper, Large; Hardback	\$0.50 & up – as marked. [June 22, 2005 R:72-2005]
Special Items	As marked. [May, 1996]
Pencils	\$0.50 each. [June 9, 2004 R:53-04]
Erasers	\$0.10 each. [June 26, 2002 R:63-02]
Sharpeners	\$3.00 each. [June 14, 2006 R:42-06]
Pens	\$1.00 each. [June 9, 2004 R:53-04]
Stationery	\$5.00 for a package of 10; \$0.75 per card.
Friends of the Library Cookbook	\$10.00 each or 3 for \$27.00. [June 22, 2005 R:72-2005]

### Lost, Replacement Charges

Books, AV, Equipment, etc.	Actual cost for each item, plus a processing fee. Note: Rare/Out-of-Print materials – charges may reflect current value, whichever is higher amount. [June 9, 2004 R:53-2004]
Library Card Replacement (Peninsula Library Automated Network policy – non-refundable)	\$2.00 each. Free exchange for unread-able cards due to normal wear and tear. [June 22, 2005 R:72-2005]
Magazines -- See Processing Fee Below	Actual item cost, plus a processing fee.
Pamphlets	\$1.00 per item. (not per folder)
Pamphlet Envelopes	\$1.40 each. [August 11, 1998; R: 106-98]

Community Learning Center Activity Take Home  
Bags:

Complete Bag	\$30.00 each.
Book	\$ 5.00 each.
Video	\$15.00 each.
Stuffed Animal or Game	\$15.00 each. [June 22, 2005 R:72-2005]

Processing Fee (Peninsula Library Automated  
Network Policy) Applies to all Materials

Catalogued Materials	\$5.00 each.
Generic Materials	\$2.00 each.

Read-Aloud Kit Bags \$1.00 each. [June 14, 2006 R:42-06]

Refunds for lost and paid Library books will be made within 90 days of payment, and only for items not more than 1 year overdue. *Lost and paid audiovisual materials are not refundable.* Refunds will be made for items paid for at a South San Francisco Public Library. An SSF payment receipt must accompany refund requests. The processing fee is non-refundable. Refunds are processed through the Finance Department and mailed to the patron. Refunds can take 1 month to process. [June 13, 2007 R:57-2007]

### Miscellaneous Charges

Past Due Patron Accounts Referred to a Collection Agency	\$10.00 per referral. [June 28, 2000; R:77-00]
Black & White Computer Printouts	\$0.15 per sheet. [June 9, 2004; R: 53-2004]
Color Computer Printouts	\$0.50 per sheet. [June 9, 2004; R: 53-2004]
History Book – SSF	\$10.00 each. [June 22, 2005 R:72-2005]
History Room Photographs – Digital Copies	\$20.00 new scan; \$15.00 existing scan; \$1.00 per CD; actual price of shipping. [July 22, 2009; R: 73-09]
History Room Photographs Print Copies	\$15.00 per item, plus the cost of reproduction.
Holds	See reserves below.
Postcards -- SSF, 3.5" x 5", Black and White or Color	\$0.50 each. – Black and White; \$1.00 – color. [June 22, 2005 R:72-2005]
Address Labels Sheet (Avery 5960)	\$0.50 each. [June 9, 2004; R: 53-2004]
White Cardstock 8 ½" X 11"	\$0.25 each. [June 9, 2004; R: 53-2004]
Microfilm Copies	\$0.25 each. [July 14, 1999; R: 101-99]
Photocopy	\$0.20 per page. [June 11, 2003, R: 48-2003]
Postcard, ID	Price set by United States Postal Service.
Reserve – PLS Inter-Library Loan	\$.75 per item/barcode charged at the time of placement. [June 14, 2006 R:42-06]
-- Out of County Reserve	\$3.00 for SSF residents; \$5.00 for non-residents collected at the time the reserve is replaced. [June 13, 2007; R: 57-2007]

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Returned Check, Insufficient Funds	\$15.00 per check. [July 24, 1996; R:123-96]
Staff Research – General Research Requests, Including Local History Research and Site Surveys	\$40.00 per hour or portion thereof. [June 14, 2006; R: 42-06]
Staff Research – Obituaries (Search only papers/microfilm available in our collections; must provide date. Payable in advance. No refunds.)	Free – San Mateo County residents. \$10.00 – California residents, non-PLS. \$20.00 – Out of state. \$20.00 – All others. [July 22, 2009; R: 73-09]
Field Trip Fee	\$10.00-\$40.00 depending upon cost of transportation, admission, etc. [July 22, 2009; R: 73-09]

## CHAPTER 3

### By Resolution of the Parking Place Commission and Approval of the City Council

## Economic & Community Development Department

### Parking Meter Rates and Time Limits

*Unless noted otherwise, all fees were adopted on October 10, 2001, R: 106-2001.*

Parking meters and lots operate Monday through Saturday, from 9 AM to 6 PM.

Grand Avenue, Maple Avenue (200 and 300 blocks), Linden Avenue (200 and 300 blocks), Cypress Avenue (200 and 300 blocks), Baden Avenue (300 block)	\$0.75 for each hour, up to two hours. [July 11, 2007; R: 73-2007]
Miller Avenue, Linden to Maple Miller Avenue, Airport to Linden, Airport Boulevard, Lux Avenue, Cypress Avenue (400 and 500 blocks), Linden Avenue (100 and 400 blocks)	\$0.50 for each hour, up to ten hours. \$0.50 for each hour, up to two hours. \$0.50 for each hour, up to two hours. \$0.50 for each hour, up to two hours. \$0.50 for each hour, up to two hours. [July 11, 2007; R: 73-2007]
Metered Spaces in Parking Lot Numbers:	
#1	\$0.75 per hour, up to five hours.
#4	\$0.75 for each hour, up to two hours.
#2 (west), #5 (west), #12, #15	\$0.75 for each hour, up to two hours. [July 11, 2007; R: 73-2007]
#3, #16	\$0.50 for each hour, up to two hours.
#11	\$0.50 for each hour, up to ten hours. [July 11, 2007; R: 73-2007]
Permit Parking Lot Nos. #2, #3, #5, #6-14	\$3.00 daily, \$40.00 monthly, \$440.00 annually. [July 11, 2007; R: 73-2007]
All 24-Minute Meters within the Parking District.	\$0.05 for each 3 minutes. [July 11, 2007; R: 73-2007]



## CHAPTER 4

### By Resolution of the Parks and Recreation Commission

### Parks and Recreation Department

*Unless noted otherwise, all fees were adopted on June 22, 2005 in Resolution #72-2005.*

#### Child Care Programs

	<u>Resident</u>	<u>Non-Resident</u>	
<b>Traditional Summer Camp</b>	\$155.00	\$180.00	Per Week. [July 22, 2009; R: 73-09]
Spring Camp	\$ 30.00	\$ 35.00	Per Day.
Winter Camp	\$ 30.00	\$ 35.00	Per Day.
 <b>Before/After School Day Camp</b>			
5 Days / With Before School Care	\$378.00		Per month.
5 Days / After School Care Only –SSF Employees Only – 50% Discount	\$189.00		Per month.
5 Days / After School Care Only	\$324.00		Per month.
3 Days / With Before School Care	\$258.00		Per month.
3 Days / After Care Only	\$222.00		Per month.
2 Days / With Before School Care	\$172.00		Per month.
2 Days / With After Care Only	\$148.00		Per month.
Before School Care Only – 5 Days	\$122.00		
Sibling Discount: Applies Only to Full-Time Before/After School, Pre-School	15%		For 2 or more children enrolled. [June 28, 2000; R:77-00]

	<u>Resident</u>	<u>Non-Resident</u>	
<b>Pre-School Child Care</b>			
5 Days/ Full Day	\$567.00	\$630.00	Per month. [July 22, 2009; R: 73-09]
5 Days/ Full Day-SSF Employees Only- 50% Discount	\$283.00		Per month.
5 Days/ Half Day	\$483.00	\$546.00	Per month. [July 22, 2009; R: 73-09]
3 Days/ Full Day	\$351.00	\$390.00	Per month. [July 22, 2009; R: 73-09]
3 Days/ Half Day	\$299.00	\$338.00	Per month. [July 22, 2009; R: 73-09]
2 Days/ Full Day	\$243.00	\$270.00	Per month. [July 22, 2009; R: 73-09]
2 Days/ Half Day	\$207.00	\$234.00	Per month. [July 22, 2009; R: 73-09]]
Late Pick-up:			
All Child Care Programs	\$3.00		For each minute after closing time.
Processing Fee / New Enrollment for Pre-School and After-School Recreation Programs	\$60.00	\$60.00	Per Application. [July 22, 2009; R: 73-09]
Waiting List Fee	\$25.00		Per registration application, to hold space on waiting list.
Document Retrieval Fee	\$25.00		Retrieval of documented information, i.e. tax, custodial.
<b>Aquatic Classes</b>			
Adult Admission	\$5.00	\$5.00	Per Admission. [July 22, 2009; R: 73-09]
Adult Script	\$30.00	\$50.00	10 Admissions. [July 22, 2009; R: 73-09]
Adult Script (Senior)	\$20.00	\$30.00	10 Admissions. [July 22, 2009; R: 73-09]
Child Admission	\$4.00	\$4.00	Per Admission. [July 22, 2009; R: 73-09]
Child Script	\$20.00	\$40.00	10 Admissions. [July 22, 2009; R: 73-09]
Family Swim	\$5.00	\$5.00	Per Family Admission. [July 22, 2009; R: 73-09]

**Swim Lessons**

Non-Resident Class Fees – Add \$15.00 Per Session  
[June 13, 2007; R: 57-07]

	<u><b>Resident</b></u>	<u><b>Non-Resident</b></u>	
Infant Water Orientation	\$11.50		Per Hour. [July 22, 2009; R: 73-09]
Baby/Aqua Tots	\$11.50		Per Hour. [July 22, 2009; R: 73-09]
<b>Child Lessons</b>			
Saturday	\$11.50		Per Hour. [July 22, 2009; R: 73-09]
Weekday	\$9.20		Per Hour. [July 22, 2009; R: 73-09]
Adult Lessons	\$11.50		Per Hour. [July 22, 2009; R: 73-09]
<b>Semi-Private Lessons</b>			
Saturday	\$22.50		Per Hour. [July 22, 2009; R: 73-09]
Weekday	\$18.00		Per Hour. [July 22, 2009; R: 73-09]
Adult Fitness	\$5.00		Per Hour. [July 22, 2009; R: 73-09]
Adult Aquatic Exercise	\$5.00		Per Hour. [July 22, 2009; R: 73-09]
Masters	\$5.00	\$5.00	Daily.
Masters Script	\$37.00	\$37.00	10 Admissions.
Masters Monthly	\$47.00	\$55.00	Per Session. [July 22, 2009; R: 73-09]
Water Safety Instructor	\$80.00	\$95.00	Per Session. [June 13, 2007; R: 57-07]
Lifeguard Training	\$80.00	\$95.00	Per Session.
Sauna	\$1.00	\$1.00	Daily.
Sauna Script	\$10.00	\$20.00	20 Admissions. [July 22, 2009; R: 73-09]

**Pool Rental**

	<u>Resident</u>	<u>Non-Resident</u>	
Annual Co-sponsorship Renewal Fee	\$150.00		Annual fee.
Non-Resident Rental Fee Add		\$20.00	Per Session. [July 22, 2009; R: 73-09]
Participants 0 to 30	\$150.00	\$170.00	Per 1 ½ Hour. [July 22, 2009; R: 73-09]
Participants 31 to 60	\$170.00	\$190.00	Per 1 ½ Hour. [July 22, 2009; R: 73-09]
Participants 61 to 100	\$190.00	\$210.00	Per 1 ½ Hour. [July 22, 2009; R: 73-09]

**Locker Rental**

	<u>Resident</u>	<u>Non-Resident</u>	
Small Lockers	\$0.25	\$0.25	Per Day. [June 26, 2002; R: 63-2002]
Large Lockers	\$0.50	\$0.50	Per Day. [June 28, 2000; R: 77-2000]

**Picnic Fees**

	<u>Resident</u>	<u>Non-Resident</u>	
Application Processing	\$35.00	\$35.00	Per Permit, added to each rental. [June 13, 2007; R:57-07]
Orange Park Eucalyptus Shelter 15 Tables	\$295.00	\$310.00	Per Day, 8 hours 10:00 am – 6 pm. [July 22, 2009; R: 73-09]
Refundable Deposit	\$100.00	\$100.00	To cover clean-up and repair costs for renters who leave a mess or go overtime. [July 13, 1994; R:95-94]
Extended Hours	\$50.00	\$50.00	Per Hour.
Orange Park Area #2 (2 tables)	\$30.00	\$45.00	Per Day.
Area #3 (3 tables)	\$45.00	\$60.00	Per Day.
Area #4 (4 tables)	\$60.00	\$75.00	Per Day.
Area #5 (5 tables)	\$75.00	\$90.00	Per Day.
Alta Loma Area #1 (6 tables)	\$90.00	\$105.00	Per Day.
Alta Loma Area #2 (2 tables)	\$30.00	\$45.00	Per Day.
Alta Loma Area #3 (2 tables)	\$30.00	\$45.00	Per Day.

	<u>Resident</u>	<u>Non-Resident</u>	
Avalon Park (5 small tables)	\$55.00	\$70.00	Per Day.
Buri Buri Park I (6 tables)	\$90.00	\$105.00	Per Day.
Buri Buri Park II (2 tables)	\$30.00	\$45.00	Per Day.
Buri Buri Park III (3 tables)	\$45.00	\$60.00	Per Day.
Buri Buri Park IV (3 tables)	\$45.00	\$60.00	Per Day.
Sellick Park (4 small tables)	\$70.00	\$85.00	Per Day.
Westborough Park (6 tables and shelter)	\$132.00	\$147.00	Per Day.
Additional Rest Room Time (After 5:00, before 10:00)	\$50.00	\$50.00	Per Hour.
<b>Sports Programs and Facilities</b>			
Annual Renewal Fees to Co-sponsored Groups that Use our Fields / Facilities			
Category I: Up to 99 Members	\$100.00		Annual Fees.
Category II: 100 – 199 Members	\$150.00		[July 22, 2009; R: 73-09]
Category III: 200 – 299 Members	\$250.00		
Category IV: 300 and Up	\$350.00		
Adult Softball League	\$75.00		Per Game.
Non-Resident Surcharge		\$12.00	[July 22, 2009; R: 73-09] Per Game.
Adult Basketball	\$75.00		[June 28, 2000; R:77-00] Per Game.
Non-Resident Surcharge		\$12.00	[June 13, 2007; R: 57-07] Per Game.
Field Lights	\$30.00	\$39.00	[JUNE 28, 2000; R:77-00] Per Hour.
	\$35.00	\$44.00	[July 22, 2009; R: 73-09] Per 1.5 Hours.
	\$40.00	\$49.00	[July 22, 2009; R: 73-09] Per 2 Hours.
Field Preparation			[July 22, 2009; R: 73-09]
General	\$28.00	\$38.00	Per Preparation.
Affiliated League	\$26.00	\$38.00	Per Preparation.
			[June 26, 2002 R: 63-2002]
Open Gym Basketball - Adult	\$3.00	\$3.00	Per Admission.
- Junior	\$2.00	\$2.00	Per Admission.
			[June 28, 2000; R:77-00]
Gymnasium Rental (School District gymnasium – additional fee is payable to SSFUSD.)	\$30.00		Per Hour.
			[July 22, 2009; R: 73-09]

	<u>Resident</u>	<u>Non-Resident</u>	
Drop-in Badminton - Adult	\$5.00	\$5.00	Per Admission. [June 13, 2007; R: 57-07]
- Junior	\$3.00	\$3.00	Per Admission. [June 13, 2007; R: 57-07]
Field Reservations (2-3 hours)	\$40.00	\$50.00	Per 2-Hour Rental. [July 22, 2009; R: 73-09]
Children -- Co-Sponsored League	\$ 0	\$ 0	There is no charge for co-sponsored groups for field reservations or preparation. [June 28, 2000; R:77-00]
Tee Ball	\$49.00	\$59.00	Per 8-Week Session.
Youth Baseball Class	\$50.00	\$60.00	Per 8-Week Session.
Youth Soccer Class	\$49.00	\$59.00	Per 8-Week Session.
Youth Basketball Class	\$44.00	\$54.00	Per 8-Week Session. [June 26, 2002 R: 63-2002]

### **Terrabay Gymnasium Sports Fees**

Terrabay Fitness Room	\$1.50		Per Admission. [July 14, 2000; R:101-99]
Open Basketball Drop-In			
Adults	\$3.00		Per Admission.
Juniors	\$2.00		Per Admission. [July 14, 2000; R:101-99]
Open Gym Script Card			
Adults	\$20.00		For 10 Punches.
Juniors	\$10.00		For 10 Punches. [July 14, 2000; R:101-99]

### **Facility Fees**

<b><u>Magnolia Center</u></b>	\$170.00		Per Hour. [July 22, 2009; R: 73-09]
Rent Out Commercial Kitchen Space for Caterers and Small Producers	\$75.00		Per Hour Monday-Friday during the day. [July 22, 2009; R: 73-09]
<b><u>Municipal Services Building</u></b>			
Social Hall w/Kitchen and One-hour Use of Atrium	\$180.00	\$195.00	Per Hour; 6-Hour Minimum. [July 22, 2009; R: 73-09]

	<u><b>Resident</b></u>	<u><b>Non-Resident</b></u>	
Non-Profit Groups	\$165.00		Per hour. [July 22, 2009; R: 73-09]
Atrium Kitchen (As add-on to Social Hall only)	\$75.00	\$90.00	Per Hour; 2-Hour Minimum [June 13, 2007; R: 57-07]
Non-Profit Groups	\$90.00		Per Hour; 5-Hour Minimum. [July 22, 2009; R: 73-09]
Social Hall	\$180.00	\$195.00	Per Hour; 5-Hour Minimum. [July 22, 2009; R: 73-09]
Non-Profit Groups	\$155.00		Per Hour. [July 22, 2009; R: 73-09]
Social Hall w/o Kitchen	\$180.00	\$195.00	Per Hour; 5-Hour Minimum. [July 22, 2009; R: 73-09]
Non-Profit Groups	\$145.00	\$155.00	Per Hour. [July 22, 2009; R: 73-09]
Atrium/Marie Peterson Room w/Kitchen	\$115.00	\$130.00	Per Hour; 5-Hour Minimum.
Non-Profit Groups	\$100.00		Per hour; 5-Hour Minimum.
Atrium w/Kitchen	\$105.00	\$120.00	Per Hour; 4-Hour Minimum.
Non-Profit Groups	\$90.00		Per Hour; 4-Hour Minimum.
Marie Peterson Room w/Kitchen	\$95.00	\$110.00	Per Hour; 4-Hour Minimum.
Non-Profit Groups	\$80.00		Per Hour; 4-Hour Minimum.
Marie Peterson Room w/o Kitchen	\$85.00	\$100.00	Per Hour; 4-Hour Minimum.
Non-Profit Groups	\$70.00		Per Hour; 4-Hour Minimum.
Betty Weber Room	\$70.00	\$85.00	Per Hour; 1-Hour Minimum.
Non-Profit Groups	\$55.00		Per Hour; 1-Hour Minimum.

	<u>Resident</u>	<u>Non-Resident</u>	
Community Room w/o Kitchen, No Food.	\$105.00	\$120.00	Per Hour; 2-Hour Minimum.
Non-Profit Groups	\$90.00		Per Hour; 2-Hour Minimum.
William M. Belloni Family Room	\$75.00	\$90.00	Per Hour; 2-Hour Minimum.
Non-Profit Groups	\$60.00		
Co-Sponsored Groups	\$50.00		Per Hour; 2-Hour Minimum.
Special Use Rentals	\$50.00	\$65.00	
<b>Extra Rental Fees</b>			
Portable Bar	\$50.00		Per Use, added to facility rental fee. [June 28, 2000; R:77-00]
Coffee Pot	\$5.00		[June 28, 2000; R:77-00]
Sound System (for speaking only, not music amplification)	\$150.00		[June 28, 2000; R:77-00]
<b><u>Westborough Park Building</u></b>			
Multi-Use/Activity Rooms w/Kitchen	\$135.00	\$150.00	Per Hour; 5-Hour Minimum. [June 13, 2007; R: 57-07]
Non-Profit Groups	\$120.00		Per Hour; 5-Hour Minimum. [June 13, 2007; R: 57-07]
Multi-Use Room w/Kitchen	\$125.00	\$140.00	Per Hour; 5-Hour Minimum. [June 13, 2007; R: 57-07]
Non-Profit Groups	\$110.00		Per Hour; 5-Hour Minimum. [June 13, 2007; R: 57-07]
Activity Room w/Kitchen	\$105.00	\$120.00	Per Hour; 4-Hour Minimum. [June 13, 2007; R: 57-07]
Non-Profit Groups	\$90.00		Per Hour; 4-Hour Minimum. [June 13, 2007; R: 57-07]
Multi-Use Room for Business Meetings and Seminars Only	\$105.00	\$120.00	Per Hour; 2-Hour Minimum. [June 13, 2007; R: 57-07]
Non-Profit Groups	\$90.00		Per Hour; 2-Hour Minimum. [June 13, 2007; R: 57-07]



	<u>Resident</u>	<u>Non-Resident</u>	
Activity Room for Business Meetings and Seminars Only	\$90.00	\$105.00	Per Hour; 2-Hour Minimum. [June 13, 2007; R: 57-07]
Non-Profit Groups	\$75.00		Per Hour; 2-Hour Minimum. [June 13, 2007; R: 57-07]
Quiet Room (no food)	\$65.00	\$80.00	Per Hour; 2-Hour Minimum. [June 13, 2007; R: 57-07]
Non-Profit Groups	\$50.00	\$70.00	Per Hour; 2-Hour Minimum. [June 13, 2007; R: 57-07]
Group Set-up Charges	\$50.00	\$50.00	Per Hour.

*Fees for the use of the Community Room, Betty Weber Room, and the Multi-Use and Activity Rooms in the Westborough Park Building apply to business meetings and seminars only.*

#### **Joseph A. Fernekes Building**

Multi Use Activity Room w/Kitchen	\$170.00	\$185.00	Per Hour; 5-hour Minimum. [July 22, 2009; R: 73-09]
Non-Profit Groups	\$155.00		

#### **Extra Fees**

Outside Gas Grill	\$100.00	\$100.00	Per day.
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#### **Terrabay Recreation Center**

Iris Room 1 and 2 w/Kitchen, Gym and Poppy Room	\$160.00	\$175.00	Per Hour; 3-Hour Minimum.
Non-Profit Groups	\$150.00		
Iris Room 1 and 2 w/Kitchen and Poppy Room	\$110.00	\$125.00	Per Hour; 3-Hour Minimum.
Non-Profit Groups	\$95.00		
Iris Room 1 and 2 w/Kitchen and Gym	\$120.00	\$135.00	Per Hour; 3-Hour Minimum.
Non-Profit Groups	\$105.00		
Iris Room 1 & 2 w/Kitchen	\$85.00	\$100.00	Per Hour; 3-Hour Minimum.
Non-Profit Groups	\$70.00		

	<u>Resident</u>	<u>Non-Resident</u>	
Gymnasium	\$95.00	\$100.00	Per Hour, 3-Hour Minimum.
Non-Profit Groups	\$85.00		
Iris Room 1 and 2 w/o Kitchen *	\$75.00	\$90.00	Per Hour, 2-Hour Minimum.
Non-Profit Groups	\$60.00		
Poppy Room w/o Kitchen *	\$75.00	\$90.00	Per Hour, 2-Hour Minimum.
Non-Profit Groups	\$60.00		
Iris Room 1 with Kitchen	\$70.00	\$85.00	Per Hour, 2- Hour Minimum.
Non-Profit Groups	\$55.00		
Iris Room 1 w/o Kitchen *	\$65.00	\$80.00	Per Hour, 2-Hour Minimum.
Non-Profit Groups	\$50.00	\$85.00	
Iris Room 2 with Kitchen	\$70.00	\$85.00	Per Hour, 2- Hour Minimum.
Non-Profit Groups	\$55.00	\$80.00	
Iris Room 2 w/o Kitchen *	\$65.00	\$80.00	Per Hour, 2- Hour Minimum.
Non-Profit Groups	\$50.00		

\* Rates are for business meetings/seminars only

**Reservation Deposit (deducted from total rental fee)**

[June 26, 2002 R:63-2002]

MSB Atrium and A/B	\$300.00	Per Rental.
MSB Social Hall	\$350.00	Per Rental.
Westborough Building	\$300.00	Per Rental.
Terrabay Recreation Center	\$100.00	Per Rental.
Joseph Fernekes Building	\$300.00	Per Rental.

**Damage/Overtime/Clean-up Deposit (refundable if no violation)**

MSB Atrium & A/B	\$350.00	Per Rental.
MSB Social Hall	\$500.00	Per Rental.
Westborough Building	\$350.00	Per Rental.
Terrabay Recreation Center	\$250.00	Per Rental.

	<u>Resident</u>	<u>Non-Resident</u>
Joseph Fernekes Building	\$350.00	Per Rental.
Insurance (Subject to change from insurance company on year to year basis)	\$150.00 to \$300.00	Per Event, depending on the facility and size of the group.
Group Set-up Charges Per Hour	\$75.00 / \$50.00 Per/Hour After 3 Hours	Per 1 <sup>st</sup> 2 Hours. [July 22, 2009; R: 73-09]
Application Processing Fee/\$75.00 for	\$75.00	Non-refundable. [July 22, 2009; R: 73-09]
First Time Rentals/\$50.00 for Multiple	\$50.00	[July 22, 2009; R: 73-09]
Alcohol Surcharge:		[July 22, 2009; R: 73-09]
Champagne	\$25.00	
Champagne & Wine	\$50.00	
Champagne/Wine/Beer	\$75.00	
Champagne/Wine/Beer/Mixed Drinks	\$100.00	

Refunds

With 60 days advance notice of cancellation, 50% of the deposit will be returned if the date can be resold. With 60 days or less advance notice of cancellation there will be no refund.

*For other detailed information, see Resolution #120-89, an act approving policies and procedures governing the use of recreation buildings and establishing related fees. Fees for the Terrabay Recreation Center were approved July 14, 2000 in Resolution 101-99.*

**Camps at Terrabay**

*All fees adopted, except where noted, June 26, 2002, R:63-02*

Enrichment Camps	\$200.00	Per Week
Sports Camps	\$200.00	Per Week

(Non-residents pay an additional \$25.00 per week.)

*Enrichment and Sports Camps core programs are 10 am to 4 pm. Fees include before and after camp care, available from 7:30 am to 10 am, and 4 pm to 6 pm.*

**After-School Sports Program**

	<u>Resident</u>	<u>Non-Resident</u>	
Playground Sports Clinic	\$50.00	\$55.00	Per 6-Hour Session.
Playground Sports Program	\$55.00	\$60.00	Per League. [July 22, 2009; R: 73-09]

	<u>Resident</u>	<u>Non-Resident</u>
Fun Run		
Before Event	\$18.00	Per Entry.
Day of Event	\$20.00	Per Entry.
<u>Middle School Sports</u>		
Football, Volleyball, Basketball	\$60.00	Per Session for each sport or activity. [July 22, 2009; R: 73-09]
Track & Field/Lacrosse	\$40.00	

**Tennis Classes**

***Non-Resident class fees add \$15 per session.***  
*All fees are on an hourly basis, unless noted otherwise.*

Junior Team Tennis	\$5.00	Per Hour. [June 26, 2002 R:63-2002]
Private Lesson	\$33.00	Per Person, per hour.
Semi-Private Lessons	\$27.00	Per Person, per hour.
Group Lessons:		
4 students	\$7.00	Per Hour.
5 students	\$6.50	Per Hour.
6 students	\$6.00	Per Hour. [June 26, 2002 R:63-2002]
WolfPack (6 students)	\$7.00	Per Hour. [June 26, 2002 R:63-2002]
Pee Wee Tennis	\$6.00	Per Hour. [June 26, 2002 R:63-2002]

**Pre-School Classes**

***Non-Resident class fees add \$15 per session.***  
*All fees are on an hourly basis.*

Claymagic	\$4.25	[July 22, 2009; R: 73-09]
Cooking	\$4.75	[July 22, 2009; R: 73-09]
Creative Dance	\$4.50	[July 22, 2009; R: 73-09]
Exploring Art	\$4.25	[July 22, 2009; R: 73-09]
Kinderclass	\$4.35	[July 22, 2009; R: 73-09]
Kindergarten Readiness	\$4.80	[July 22, 2009; R: 73-09]
Little Learners	\$4.80	[July 22, 2009; R: 73-09]

	<u>Resident</u>	<u>Non-Resident</u>
Mom's Gym	\$6.50	[July 22, 2009; R: 73-09]
Move with Music	\$4.50	[July 22, 2009; R: 73-09]
Pre-Ballet	\$6.30	[July 22, 2009; R: 73-09]
Pre-Gymnastics	\$5.00	[July 22, 2009; R: 73-09]
Pre-Karate	\$5.10	[June 13, 2007; R: 57-07]
Science Exploration	\$4.85	[July 22, 2009; R: 73-09]
Storytime Adventures	\$3.75	[July 22, 2009; R: 73-09]
Terrific 2's and 3's	\$3.75	[July 22, 2009; R: 73-09]
Terrific 3's	\$3.75	
Toddlergarten	\$2.75	[July 22, 2009; R: 73-09]
Tot Tappers	\$5.00	[July 22, 2009; R: 73-09]
Tumbling	\$5.00	[July 22, 2009; R: 73-09]

**Children's Classes**

***Non-Resident class fees add \$15 per session.  
All fees are on an hourly basis.***

Art Adventures	\$7.25	[July 22, 2009; R: 73-09]
Ballet Intro	\$6.30	[July 22, 2009; R: 73-09]
Cheerleading	\$3.85	[July 22, 2009; R: 73-09]
Computers	\$10.00	[July 22, 2009; R: 73-09]
Comic Book Art	\$7.35	[July 22, 2009; R: 73-09]
Circus Arts	\$4.25	[July 22, 2009; R: 73-09]
Eskrima	\$3.85	[July 22, 2009; R: 73-09]
Fencing	\$8.00	[July 22, 2009; R: 73-09]
Gymnastics	\$4.70	[July 22, 2009; R: 73-09]
Karate	\$3.00	[July 22, 2009; R: 73-09]
Knitting for Kids	\$5.00	[June 13, 2007; R: 57-07]
Mexican Folk Dance	\$20.00	Per session. [July 22, 2009; R: 73-09]
Painting & Drawing	\$7.00	[July 22, 2009; R: 73-09]

	<u>Resident</u>	<u>Non-Resident</u>
Piano (Private)	\$32.00	Per Hour. [July 22, 2009; R: 73-09]
Piano (Private)	\$8.00	For each 15 minutes. [July 22, 2009; R: 73-09]
Rhythmic Gym	\$4.70	[July 22, 2009; R: 73-09]
Spanish for Kids	\$5.20	[July 22, 2009; R: 73-09]
Summer Mini Camps (1/2 Day)	\$8.60	July 22, 2009; R: 73-09]
Tap Dance	\$5.00	[July 22, 2009; R: 73-09]
Teen Modeling	\$6.95	[June 13, 2007; R: 57-07]
Voice (Group)	\$4.85	[July 22, 2009; R: 73-09]
Voice (Private)	\$13.70	Per Half Hour.
Watercolor	\$7.00	Per Half Hour. [July 22, 2009; R: 73-09]

**Adult Classes**

***Non-Resident class fees add \$15.00 per session.***  
*All fees are on an hourly basis, except where noted.*

Ballroom Dance Sport	\$6.00	
Belly Dancing	\$5.50	[July 22, 2009; R: 73-09]
Cake Decorating	\$3.15	
Ceramics	\$6.30	[July 22, 2009; R: 73-09]
Color Analysis	\$4.50	[July 22, 2009; R: 73-09]
Cooking	\$10.50	[July 22, 2009; R: 73-09]
Country Western Dance	\$6.30	
Drawing for Teens	\$7.00	[July 22, 2009; R: 73-09]
Eskrima	\$3.85	[July 22, 2009; R: 73-09]
Exercise to Music	\$4.65	[July 22, 2009; R: 73-09]
Step Aerobics	\$4.65	[July 22, 2009; R: 73-09]
Stretch and Tone	\$4.65	[July 22, 2009; R: 73-09]
Fencing	\$8.00	[July 22, 2009; R: 73-09]

	<u>Resident</u>	<u>Non-Resident</u>
Flower Design	\$3.70	[July 22, 2009; R: 73-09]
Fun Part Time Jobs	\$9.00	
Guitar (Private)	\$14.00	[July 22, 2009; R: 73-09]
Guitar (Group)	\$6.50	[July 22, 2009; R: 73-09]
Ikebana	\$6.80	
Karate (2x week)	\$3.85	[July 22, 2009; R: 73-09]
Kickboxing	\$4.15	
Knitting	\$3.70	[July 22, 2009; R: 73-09]
Line Dancing	\$3.50	[July 22, 2009; R: 73-09]
Mandarin	\$6.00	[July 22, 2009; R: 73-09]
Mexican Folk Dance/Advanced	\$4.25	[July 22, 2009; R: 73-09]
Piano (Private)	\$32.00	Per Hour. [July 22, 2009; R: 73-09]
Piano (Private)	\$8.00	Per 15 minute class. [July 22, 2009; R: 73-09]
Polynesian Dance	\$5.20	[July 22, 2009; R: 73-09]
Quilting	\$3.50	[July 22, 2009; R: 73-09]
Salsa Dance	\$5.25	[July 22, 2009; R: 73-09]
Sewing	\$5.45	[July 22, 2009; R: 73-09]
Silk Painting	\$3.10	[July 22, 2009; R: 73-09]
Social Dance I & II	\$4.75	[July 22, 2009; R: 73-09]
Swing Dance	\$5.20	
Tai Chi Chuan	\$4.70	[July 22, 2009; R: 73-09]
Tap Dance	\$5.25	[June 13, 2007; R: 57-07]
Watercolors	\$7.00	[July 22, 2009; R: 73-09]
Yoga	\$5.25	[July 22, 2009; R: 73-09]
<b>Other Services</b>		
Contractual Classes Service Fee	\$20.00	For Each Person. [July 22, 2009; R: 73-09]

	<u><i>Resident</i></u>	<u><i>Non-Resident</i></u>
Registration Processing Fee	\$2.00	[July 22, 2009; R: 73-09]
Community Garden Plot	\$75.00	Annually. [June 13, 2007; R:57-07]
Artist Studio Fee	\$0.45	Per Sq. Ft. [June 13, 2007; R: 57-07]
Adult Day Care	\$12.50 - \$48.00	Sliding Fee based on ability to pay.
Ballet Recital Tickets	\$5.00	[July 22, 2009; R: 73-09]
Senior Meal Donation (Suggested) Senior Center	\$3.40	Per Meal.
Adult Day Care	\$3.40	Per Meal.
Senior Transportation Donation (Suggested)	\$2.00	Per Ride. (each way) [July 22, 2009; R: 73-09]
Drop-in Dance Fees - Tu/Th/Fri Social Hall	\$5.00	[June 22, 2011; R:85-2011]
Donate - A - Tree	\$200.00	Per Tree. [July 22, 2009; R: 73-09]
Residential Street Tree Maintenance	\$100.00	Per Tree. [July 22, 2009; R: 73-09]
Street Closure Permit	\$100.00	
Halloween Haunted House	\$5.00	Per Admission.
Protected Tree Permit	\$100.00	Per Permit. [July 22, 2009; R: 73-09]



## CHAPTER 5

### By Ordinance and Resolution of the City Council

#### Public Works Department

##### *Engineering Division*

##### Grading Permits

50 Cubic Yards or Less	No Fee. [December 15, 1982; R:173-82]
51 to 100 Cubic Yards	\$100.00
101 to 1,000 Cubic Yards	\$150.00
1,001 to 10,000 Cubic Yards	\$200.00
\$10,001 to 100,000 Cubic Yards	\$200.00 for the first 10,000 cubic yards plus \$100.00 for each additional 10,000 cubic yards or fraction thereof.
100,001 to 200,000 Cubic Yards	\$1,100.00 for the first 100,000 cubic yards plus \$60.00 for each additional 10,000 cubic yards or fraction thereof.
200,001 Cubic Yards or More	\$1,700.00 for the first 200,000 cubic yards plus \$30.00 for each additional 10,000 cubic yards or fraction thereof.
Other plan checking and additional plan reviews required by changes, additions, or revisions to approved plans.	Hourly salary, plus 40% for benefits, plus 30% in administrative charges. One-half hour minimum.

*The fee for a grading permit authorizing additional work to that already approved under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.*

##### Grading Inspection Fees

50 Cubic Yards or Less	\$20.00
51 to 100 Cubic Yards	\$30.00
101 to 1,000 Cubic Yards	\$30.00 for the first 100 cubic yards plus \$14.00 for each additional 100 cubic yards or fraction thereof.
1,001 to 10,000 Cubic Yards	\$156.00 for the first 1,000 cubic yards plus \$12.00 for each additional 1,000 cubic yards or fraction thereof.

10,001 to 100,000 Cubic Yards	\$264.00 for the first 10,000 cubic yards plus \$54.00 for each additional 10,000 cubic yards or fraction thereof.
100,001 or More Cubic Yards	\$750.00 for the first 100,000 cubic yards plus \$30.00 for each additional 100,000 cubic yards or fraction thereof.

### **Other Inspections**

Inspections Outside of Normal Business Hours	Hourly salary plus 50% overtime rate, plus 50% for benefits on base rate, plus 12% in administrative charges. Three-hour minimum charge.
Re-inspection Assessed Under Provisions of Section 305(h).	Hourly salary, plus 50% for benefits on base rate, plus 12% in administrative charges. One-half hour minimum.
Inspections for which a fee is not specifically indicated.	Hourly salary, plus 50% for benefits on base rate, plus 12% in administrative charges. One-half hour minimum.

## Economic & Community Development Department

### ***Building Inspection Division***

*Unless otherwise noted, all fees are based on the provisions of the Uniform Administrative Code, Resolution No. 12-03 (January 22, 2003).*

### **INSPECTIONS AND RE-INSPECTIONS**

The Chief Building Official charges permit fees which includes a set number of inspections based on the type of permit. Inspection fees below refer either to inspections outside of normal business hours (requiring overtime) or re-inspections in excess of those covered by the permit fees.

#### **Building, Plumbing, Electrical, and Mechanical for Residential and Commercial**

Inspections or Re-inspections Outside Normal Business Hours	\$66.00 per half-hour. (half- hour minimum) [July 22, 2009; R: 73-09]**
Re-inspections During Normal Business Hours	\$56.00 per half-hour. (half- hour minimum) [July 22, 2009; R: 73-09]**

*\*\*If inspection is unscheduled due to an emergency outside of normal business hours, there will be a minimum fee charged for 3 hours*

*Fees for the inspections listed above will be the hourly rate indicated or the total hourly cost to the jurisdiction, whichever is greatest. The cost shall include supervision, overhead, equipment, hourly wages and fringe benefit costs of the employees involved.*

### **FEEES FOR EXISTING RESIDENTIAL BUILDINGS**

#### **Building Permit Fees based on Total Valuation**

*Fees were adopted on July 22, 2009; R: 73-09.*

Up to \$500	\$30.00
\$501 to \$2,000	\$30.00 for the first \$500 in value plus \$3.25 for each additional \$100 in value or fraction thereof.
\$2,001 to \$25,000	\$78.75 for the first \$2,000, plus \$15.50 for each additional \$1,000 in value or fraction thereof.
\$25,001 to \$50,000	\$435.25 for the first \$25,000, plus \$11.25 for each additional \$1,000 in value or fraction thereof.

\$50,001 to \$100,000	\$716.50 for the first \$50,000, plus \$7.50 for each additional \$1,000 in value or fraction thereof.
\$100,001 to \$500,000	\$1,091.50 for the first \$100,000 plus \$6.25 for each additional \$1,000 in value or fraction thereof.
\$500,001 to \$1 million	\$3,591.50 for the first \$500,000, plus \$5.25 for each additional \$1,000 in value or fraction thereof.
Greater than \$1 million	\$6,216.50 for the first \$1 million, plus \$3.25 for each additional \$1,000 in value or fraction thereof.

### Miscellaneous

Title 24 Energy Plan Check Surcharge	25% of the Plan Checking fee.
Microfilming	5% of the Building Permit fee. [October 5, 1983; O:934-83]
Record Researching and Copying	\$0.25 for each page copied. (see note on research -- page 5)

### Mechanical or Plumbing Fees based on Trade Valuation

\$1 to \$999	\$30.00 for the first \$500 in value plus \$5.00 for each additional \$100 in value or fraction thereof.
\$1,000 to \$2,999	\$55.00 for the first \$1,000 in value plus \$4.50 for each additional \$500 in value or fraction thereof.
\$3,000 to \$4,999	\$73.00 for the first \$3,000 in value plus \$4.00 for each additional \$500 in value or fraction thereof.
\$5,000 to \$9,999	\$89.00 for the first \$5,000 in value plus \$3.00 for each. additional \$500 in value or fraction thereof.
\$10,000 and Greater Value	\$113.00 for the first \$10,000 in value plus \$2.00 for each additional \$500 in value or fraction thereof.

### Other Mechanical, and Plumbing Fees

Plan Checking	25% of the mechanical, or plumbing fee.
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Additional plan review required by changes	\$56.00 per half-hour. (half-hour minimum) [July 22, 2009; R: 73-09]
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### Electrical Fees based on Trade Valuation

*Fees were adopted on July 22, 2009; R: 73-09.*

\$1 to \$999	\$30.00 for the first \$500 in value plus \$6.50 for each additional \$100 in value or fraction thereof.
\$1,000 to \$2,999	\$62.50 for the first \$1,000 in value plus \$5.50 for each additional \$250 in value or fraction thereof.
\$3,000 to \$4,999	\$106.50 for the first \$3,000 in value plus \$4.00 for each additional \$500 in value or fraction thereof.
\$5,000 to \$9,999	\$122.50 for the first \$5,000 in value plus \$3.00 for each additional \$500 in value or fraction thereof.
\$10,000 and Greater Value	\$152.50 for the first \$10,000 in value plus \$2.00 for each additional \$500 in value or fraction thereof.

### Other Electrical Fees

Plan Checking	25% of the electrical fee.
Additional Plan Review Required by Changes	\$56.00 per half-hour. (half- hour minimum) [July 22, 2009; R: 73-09]

## **FEES FOR NEW RESIDENTIAL AND ALL COMMERCIAL OR INDUSTRIAL BUILDINGS**

*All fees are based on the provisions of the Uniform Administrative Code, Resolution #12-2003 (January 22, 2003).*

### Building Permits based on Total Valuation

*Fees were adopted on July 22, 2009; R: 73-09.*

Up to \$500	\$45.00
\$501 to \$2,000	\$45.00 for the first \$500 in value plus \$3.85 for each additional \$100 in value or fraction thereof.
\$2,001 to \$25,000	\$102.75 for the first \$2,000, plus \$17.50 for each additional \$1,000 in value or fraction thereof.

\$25,001 to \$50,000	\$505.25 for the first \$25,000, plus \$12.50 for each additional \$1,000 in value or fraction thereof.
\$50,001 to \$100,000	\$817.75 for the first \$50,000, plus \$8.75 for each additional \$1,000 in value or fraction thereof.
\$100,001 to \$500,000	\$1,255.25 for the first \$100,000 plus \$7.00 for each additional \$1,000 in value or fraction thereof.
\$500,001 to \$1 Million	\$4,055.25 for the first \$500,000, plus \$6.00 for each additional \$1,000 in value or fraction thereof.
Greater than \$1 Million	\$7,055.00 for the first \$1 million, plus \$4.00 for each additional \$1,000 in value or fraction thereof.

## COMMERCIAL PLUMBING AND MECHANICAL FEES

*Fees were adopted on July 22, 2009; R: 73-09.*

\$1 TO \$1,000	\$45.00 for the first \$500 in value plus \$8.75 for each additional \$100 in value or fraction thereof.
\$1,001 to \$5,000	\$88.75 for the first \$1,000 in value plus \$7.50 for each additional \$1,000 in value or fraction thereof.
\$5,001 to \$10,000	\$118.75 for the first \$5,000 in value plus \$6.25 for each additional \$1,000 in value or fraction thereof.
\$10,001 to \$50,000	\$150.00 for the first \$10,000 in value plus \$5.00 for each additional \$1,000 in value or fraction thereof.
\$50,001 to \$100,000	\$350.00 for the first \$50,000 in value plus \$4.00 for each additional \$1,000 in value or fraction thereof.
\$100,001 to \$500,000	\$550.00 for the first \$100,000 in value plus \$3.00 for each additional \$1,000 in value or fraction thereof.
\$500,001 to \$1 Million	\$1,750.00 for the first \$500,000 in value plus \$1.50 for each additional \$1,000 in value or fraction thereof.
Over \$1 Million	\$2,500.00 for the first \$1 million in value plus \$1.00 for each additional \$1,000 in value or fraction thereof.

**COMMERCIAL ELECTRICAL FEES***Fees were adopted on July 22, 2009; R: 73-09.*

\$1 TO \$1,000	\$45.00 for the first \$500 in value plus \$8.75 for each additional \$100 in value or fraction thereof.
\$1,001 to \$5,000	\$88.75 for the first \$1,000 in value plus \$7.50 for each additional \$1,000 in value or fraction thereof.
\$5,001 to \$10,000	\$118.75 for the first \$5,000 in value plus \$6.25 for each additional \$500 in value or fraction thereof.
\$10,001 to \$50,000	\$181.25 for the first \$10,000 in value plus \$5.00 for each additional \$500 in value or fraction thereof.
\$50,001 to \$100,000	\$581.25 for the first \$50,000 in value plus \$4.00 for each additional \$500 in value or fraction thereof.
\$100,001 to \$500,000	\$981.25 for the first \$100,000 in value plus \$3.00 for each additional \$500 in value or fraction thereof.
\$500,001 to \$1 million	\$3,381.25 for the first \$500,000 in value plus \$1.50 for each additional \$500 in value or fraction thereof.
Over \$1 Million	\$4,881.25 for the first \$1 million in value plus \$1.00 for each additional \$1,000 in value or fraction thereof.

**Other Building, Electrical, Mechanical, and Plumbing Fees**

Plan Checking	25% of the electrical, mechanical, or plumbing fee.
Additional plan review required by changes, additions or revisions to approved plans	\$56.00 per half hour. (one-half hour minimum) [July 22, 2009; R: 73-09]

**Development Reviews**

Development Site Inspection Reviews	5% of building permit fee. (when applicable)
Development Plan Review Fee	3% of the building permit for existing Residential. (when applicable)
Development Plan Review Fee	6% of the building permit for commercial / new residential. (when applicable)

**Miscellaneous Fees**

Plan Checking	65% of the Building Permit fee. [October 5, 1983; R:934-83]
Title 24 Energy Plan Check Surcharge	25% of the Plan Checking fee.
Microfilming	5% of the Building Permit fee. [October 5, 1983; O:934-83]
Record Researching and Copying	\$0.25 for the each page copied. (see note on research -- page 5)
Waste Management Plan Review	1% of plan checking fee. [July 26, 2006; O: 1373-2006, R: 54-2006]
Waste Management Plan Deposit	Deposit required @ \$50/ton - \$100 minimum per plan -- \$50,000 maximum deposit required for new construction and demolition, refunded upon completion of plan. Deposit gains no interest. [July 26, 2006; O: 1373-2006, R: 54-2006]
Photo Voltaic System	\$300.00 flat fee. [Aug 2007]

**COMMERCIAL PLUMBING, MECHANICAL AND ELECTRICAL PERMIT FEES****Other Electrical, Mechanical, and Plumbing Fees**

Plan Checking	25% of the electrical, mechanical, or plumbing fee.
Additional plan review required by changes, additions or revisions to approved plans.	\$56.00 per half-hour. (half-hour minimum) [July 22, 2009; R: 73-09]