

CITY OF SOUTH SAN FRANCISCO
2022-2023
ADOPTED MASTER FEE SCHEDULE



Members of the City Council

Mark Nagales

Mayor

Buenaflor Nicolas

Vice Mayor

Mark Addiego

James Coleman

Eddie Flores

City Officials

Mike Futrell

City Manager

Rosa Acosta

City Clerk

Sky Woodruff

City Attorney

Frank Risso

City Treasurer

CITY CLERK				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
Agendas, Transcripts, Administrative				
CC1	Agendas: City Council	Annually	[6]	\$ 43
CC2	Successor Agency	Annually		\$ 38
CC3	Oversight Board or any other legislative body	Annually		\$ 38
CC4	Transcripts			
	Folio Rate		[7]	Actual Cost
	Additional Copies	Per Page	[7]	\$ 0.10
Subpoena Processing				
CC5	Complying with each subpoena and delivering records to attorney, attorney's representative, or deposition officer	Per Hr/Per Person	[1]	\$ 15
CC6	Clerical costs incurred in locating and making records available	Per Hr/Per Person	[4]	\$ 24
CC7	Standard reproduction of documents 8 1/2 x 14 inches or less	Per Page	[5,7]	\$ 0.10
CC8	Standard reproduction of larger size documents	Per Page	[7]	\$ 0.20
CC9	Daily cost for a non-public safety employee required to remain in attendance pursuant to a subpoena	Per Day	[8]	\$ 161
CC10	Daily cost for a public safety employee required to remain in attendance pursuant to a subpoena	Per Day	[8]	\$ 275
	Police - Sworn	Per Day	[8]	\$ 275
	Fire	Per Day	[8]	\$ 275
CC11	Daily cost for a custodian of records to appear to describe records	Per Day	[8]	\$ 161
CC12	Daily cost for public safety custodian of records to appear to describe records	Per Day		\$ 297
	Police - Sworn	Per Day	[8]	\$ 297
	Fire	Per Day	[8]	\$ 297
Other Fees				
CC13	Campaign Disclosure Statements (FPPC)	Per Page	[9]	\$ 0.10
CC14	Candidate Statements	Deposit	[2]	\$ 1,056
CC15	Candidates Election Manual <i>(for non-candidates, persons who fail to file nomination papers, or withdraw candidacy)</i>	Flat	[7]	No Charge
CC16	Duplication of Videotapes onto DVDs/CDs	Flat		\$ 58
CC17	Preparing Proof of Residence Letters or Notarizing Proof of Living Documents	Flat		\$ 9
CC18	Postage	Flat		Actual Cost
CC19	Duplication of Council meeting audio file to CD	Per CD		\$ 20
CC20	Copy of CD/DVD			
	External file	Per CD		\$ 13
	Non-existing file	Per CD		\$ 20
	City Clerk Meeting	Per CD		\$ 29
City-Wide Reproduction of Printed				
CC21	Blueprinting:			
	Blue Line copies	Per s.f.	[7]	Actual Cost
	Sepia Line copies (\$4 minimum)	Per s.f.	[7]	Actual Cost

CITY CLERK				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
CC22	Photocopying of all items not otherwise listed in this Master Fee Schedule	Per Page	[3,5,7]	\$ 0.10
CC24	Published materials for which there is a stated cost.	Flat	[7]	Actual Cost
CC25	Execution fee (Flat) for passport application	Per application		\$ 35.00
[Notes]				
[1],[2],[3]	<i>Sourced from client provided PDF "FY 16-17"</i>			
[4]	<i>This fee does not include charges for time spent by City staff gathering City records under the Public Records Act. Rather, it charges for time spent compiling and gathering data and putting it into another format requested by a member of the public, which is not covered under the Public Records Act. Note that requests for analysis or compilation of City data are discretionary requests, and are dependent on staff availability</i>			
[5]	<i>Per Public Records Act (\$.10 per page). Ten cents (\$0.10) per page for standard</i>			
[6]	<i>Agendas that are emailed have no charge.</i>			
[7]	<i>Placeholder for Master Fee Schedule (MFS); not included in cost analysis. Government Code Section 8211 specifies the maximum fees that may be charged for notary public services</i>			
[8]	<i>Maximum daily cost.</i>			
	<i>[9] Set by Government Code 81008 at \$0.10 per page</i>			
CITY MANAGER				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
CM1	Film Permit	Per Permit		\$ 613
CM2	Film Permit (50% discount for students)	Per Permit		\$ 306

ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT- PLANNING DIVISION				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
Planning Division				
Public Hearing Cases				
PL1	Planned Unit Development	Flat	[5]	\$ 10,543
PL2	Precise Plan	Flat	[5]	\$ 10,543
PL3	Precise Plan Modification (Residential Only)	Flat	[5]	\$ 6,844
PL4	Conditional Use Permit:			
	Residential or Civic Use	Per Application	[5]	\$ 3,707
	All Others	Per Application	[5]	\$ 4,807
PL5	Conditional Use Permit Modification	Flat	[1,5]	\$ 2,499
PL6	Temporary Use Permit	Per Permit	[5]	\$ 1,764
PL7	Minor Use Permit			
	Residential	Per Permit	[5]	\$ 2,035
	All Others	Per Permit		\$ 1,848
	Small Cell			
PL7A	Master Licensing Agreement (MLA) Deposit <i>for City-owned poles or structures</i>	Flat		\$ 4,434
	Use Permit	Flat		\$ 4,655
	<i>For privately-owned poles or structures</i>			
	Administrative Deposit	per pole		\$ 1,003
	Attachment Fee / Annual Rent	per pole		\$ 1,663
PL8	Zoning Amendment (Text)	Flat		\$ 9,237
PL9	Rezoning Map	Flat		\$ 9,237
PL10	Site Clearance/Zoning Verification	Per Verification		\$ 185
PL11	Specific Plan	Flat	[5]	\$ 22,569
PL12	Variance	For each variance		\$ 4,618
PL13	General Plan Amendments	Flat	[5]	\$ 10,540
PL14	Master Plan	Flat	[5]	\$ 22,381

ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT- PLANNING DIVISION				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
Planning Division				
PL15	Development Agreement	Flat	[5]	\$ 19,729
PL16	Appeal of the Planning Commission's Decision to the City Council by:			
	Applicant	Flat		\$ 1,848
	Adjacent Property Owner	Flat		\$ 923
	City Resident	Flat		\$ 1,848
	Homeowners Association	Flat		\$ 1,848
	All Others	Flat		\$ 1,848
PL17	Appeal of the Chief Planner's decision to the Planning Commission by any party	Per Appeal		\$ 923
PL18	Time Extension-Non-Conforming Use	Per Extension		\$ 923
PL19	Time Extension for a Use Permit, Planned Unit Development Permit, Non-Conforming Status Permit, and for all Other Permits and Maps	Per Extension		\$ 923
PL20	Transportation Demand Management Plan:			
	Initial Filing Fee	Flat		\$ 1,293
	Annual Monitoring (plus survey cost)	Flat		\$ 1,848
	Tri-annual	Flat	[2]	\$ 1,848
PL21	Modifications & Waivers			
	Minor (Staff Review)	Flat		\$ 277
	Major (Planning Commission Review)	Flat		\$ 1,848
PL22	Design Review - Signs:			
	Type A (up to 25 sq.ft.)	Per Application		\$ 185
	Type B (up to 100 sq.ft.)	Per Application		\$ 923
	Type C / Master Sign	Per Application		\$ 1,848
PL23	Design Review - Single Family Residential/New or Additions to 2 or 3 Units	Per Application	[5]	\$ 1,298
PL24	Design Review - Multi-Family Residential / Subdivisions 4 or More Units/ Modifications / Additions to 4 or More Units	Per Application	[5]	\$ 2,314
PL25	Design Review - Commercial and Industrial	Per Application	[5]	\$ 2,784
PL26	Design Review - Projects Requiring Planning Commission Approval	Flat	[5]	\$ 2,687
PL27	Design Review - Resubmitted (after 2 reviews by Design Review Board)	Flat	[5]	\$ 2,687
PL28	Environmental Document Fees - Categorical Exemption	Flat		\$ 185
PL29	Environmental Document Fees - Initial Study, Negative Declaration, Mitigated Negative Declaration and other Contract Planning Studies	Flat	[2]	\$ 5,543
PL30	Environmental Document Fees - Environmental Impact Report (EIR)	Flat	[3]	\$ 11,084
PL31	Subdivisions - Tentative Subdivision Map	Flat		\$ 923

ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT- PLANNING DIVISION				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
PL32	Subdivisions - Tentative Parcel Map	Flat		\$ 185
PL33	Documents, Maps and Plans - Reproduction of Documents and Maps	Per Page		Refer to City Clerk Fee Schedule
Miscellaneous Fees				
PL34	Minor Changes to Approved Permit	Flat		\$ 185
PL35	Database Maintenance Fee	Per Building Permit	[4]	\$ 29
PL36	Inspection Fees: Additional visits	Per Inspection Per Application		\$ 370
PL37	Certificate of Alteration	Each		\$ 1,848
PL38	General Plan Maintenance Fee		[4]	0.16% of Building Permit valuation > \$100K
PL39	Cultural Arts Contribution/Unit Landscaping Cost	Per sq. ft.	[4]	\$ 8
PL40	City Attorney Cost Recovery Fee	Deposit	[4]	Actual Cost*
	*Actual cost with \$2,000 deposit; \$5,000 deposit for projects requiring Environmental Impact Reports, Development Agreements, Specific Plan, Precise Plan and/or GPA (Initial Deposit - any additional costs are required to be reimbursed by the applicant) [June 22, 2011; R 85-2011]			
PL41	Economic & Community Development Parking Exemption	Each		\$ 1,848
PL42	Economic & Community Development Parking District Annexation Fee	Flat		\$ 9,238
PL43	Legal Notices, other than Zoning or General Plan Amendments	Flat		\$ 554
PL44	Legal Notices for Zoning and General Plan Amendments	Flat		\$ 554
PL45	Duplication of Planning Commission Meeting	Per Copy		Refer to City Clerk Fee Schedule
PL46	Zoning Verification Letter	Flat		\$ 923
PL47	Zoning Administrator Decision	Flat		\$ 923
PL48	Certificate of Convenience and Necessity (taxi)	Flat		\$ 185
PL49	Sidewalk Dining Permit (Annual)	Flat		\$ 554
PL50	Hourly Rate - Planning	Flat		\$ 185
PL51	Single Family Residential (New or Remodel)	Each		\$ 636
PL52	Multi-Family / Commercial / Industrial (New or Tenant Improvement)	Percentage of Building Permit Fee		5%
PL53	Construction Coordination for Active Building Permits	Percentage of Building Permit Fee		5%
PL54	Credit Card Transaction fees	Per Transaction		2.2% of the amount
[Notes]				
[1]	The greater of 1/2 the Conditional Use Permit fee or \$400 for each			
[2]	Consultant costs, plus 15% or \$500, whichever is greater.			
[3]	Consultant costs, plus 15% or \$1,000, whichever is greater.			
[4]	Placeholder for Master Fee Schedule (MFS); not included in cost			
[5]	Includes support costs from other departments (PW-Eng, Fire and Police)			

ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT- HOUSING DIVISION				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
	Development Application Including Affordable Housing			
H1	Application (review BMR Plan)	Each		\$ 540
H2	Agreement Preparation	Each		\$ 608
H3	Agreement Preparation - with waiver or Modification	Each		\$ 1014
	Initial Sale of For-Sale BMR Units			
H4	Less than 10 BMR units	Each		\$ 296
H5	10-50 BMR units	Each		\$ 351
H6	More than 50 BMR units	Each		\$ 485
H7	Consultant Costs	Each		Actual Cost
	Initial Lease Up of Rental BMR Units			
H8	Less than 10 BMR units	Each		\$ 296
H9	10-50 BMR units	Each		\$ 351
H10	More than 50 BMR units	Each		\$ 485
H11	Non-profit, fully-affordable project	Each		\$ 134
H12	Consultant Costs	Each		Actual Cost
	BMR Monitoring			
H13	Condos (per unit)	Each		\$ 54
H14	Rentals (per development)	Per Development		\$ 174
	Refinance and/or Subordination of Agreement or Loan			
H15	Single Family or Condo	Each		\$ 338
H16	Multi-Family	Each		\$ 770
H17	Payoff Demand	Each		\$ 54
H18	Resale Administration - Single Family / Condo	Each		\$ 1,709
	Real Estate Transactions			
H19	Initial Consideration for Purchase Offers	Each		\$ 889
	Tax Equity and Fiscal Responsibility			
H20	TEFRA Hearing	Each		\$ 1,315

ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT- BUILDING DIVISION				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
Building Inspection Divisi				
Inspections and				
Building, Plumbing,				
Electrical, and				
Mechanical for				
BL1	Inspections or Re-inspections Outside Normal Business Hours	Per Hour		\$ 120
BL2	Re-inspections During Normal Business Hours	Per Hour		\$ 120
BL3	Building Inspection			
	\$0 - \$500	base fee @ \$500		\$ 90
	\$ 501	base fee @ \$500		\$ 90
	each additional \$100 or fraction thereof	each add'l \$100		\$ 2.14
	\$ 2,001	base fee @ \$2,000		\$ 120
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 25.70
	\$ 25,001	base fee @ \$25,000		\$ 719
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 28.92
	\$ 50,001	base fee @ \$50,000		\$ 1,437
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 14.37
	\$ 100,001	base fee @ \$100,000		\$ 2,157
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 8.99
	\$ 500,001	base fee @ \$500,000		\$ 5,752
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 17.25
	\$ 1,000,001	base fee @ \$1,000,000		\$ 10,065
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.80
	\$ 3,000,001	base fee @ \$3,000,000		\$ 17,973
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 2.22
	\$ 5,000,001	base fee @ \$5,000,000		\$ 21,568
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.96
	\$ 10,000,001	base fee @ \$10,000,000		\$ 26,360
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.96
	\$ 25,000,001	base fee @ \$25,000,000		\$ 40,739
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.48
	\$ 50,000,001	base fee @ \$50,000,000		\$ 52,722
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.05
BL4	Building Plan Checking (3 Plan Reviews) - Existing Residential			
	\$0 - \$500	base fee @ \$500		\$ 30
	\$ 501	base fee @ \$500		\$ 30
	each additional \$100 or fraction thereof	each add'l \$100		\$ 2.00
	\$ 2,001	base fee @ \$2,000		\$ 58
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 9.12

ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT- BUILDING DIVISION				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
	\$ 25,001	base fee @ \$25,000		\$ 299
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 11.98
	\$ 50,001	base fee @ \$50,000		\$ 528
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 11.98
	\$ 100,001	base fee @ \$100,000		\$ 1,198
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 5.99
	\$ 500,001	base fee @ \$500,000		\$ 3,595
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 4.79
	\$ 1,000,001	base fee @ \$1,000,000		\$ 5,991
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 5.99
BL5	Building Plan Checking (3 Plan Reviews) - New Residential & Commercial			
	\$0 - \$500	base fee @ \$500		\$ 34
	\$ 501	base fee @ \$500		\$ 34
	each additional \$100 or fraction thereof	each add'l \$100		\$ 2.00
	\$ 2,001	base fee @ \$2,000		\$ 75
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 14.33
	\$ 25,001	base fee @ \$25,000		\$ 373
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 16.77
	\$ 50,001	base fee @ \$50,000		\$ 602
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 16.77
	\$ 100,001	base fee @ \$100,000		\$ 1,677
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 4.19
	\$ 500,001	base fee @ \$500,000		\$ 3,356
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 7.67
	\$ 1,000,001	base fee @ \$1,000,000		\$ 7,189
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 2.39
	\$ 3,000,001	base fee @ \$3,000,000		\$ 11,982
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 3.59
	\$ 5,000,001	base fee @ \$5,000,000		\$ 19,171
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.45
	\$ 10,000,001	base fee @ \$10,000,00 0		\$ 26,360
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.64
	\$ 25,000,001	base fee @ \$25,000,00 0		\$ 35,946
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.19
	\$ 50,000,001	base fee @ \$50,000,00 0		\$ 40,739
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.83
BL5.1	Expedited Building Plan Check Fee			35% of Plan check fee
BL6	Permit Processing - Initial Project Input, Fee Collection (Includes Existing/New Residential & Commercial Fees)			\$ 239
BL6.1	Permit Processing - Initial Project Input, Fee Collection (Includes Mechanical, Plumbing and Electrical Fees)			\$ 40
BL7	Plan Checking - Mechanical and Plumbing (Includes 3 Plan Reviews)			
	\$0 - \$500	base fee @ \$500		\$ 30
	\$ 500	base fee @ \$500		\$ 30
	each additional \$100 or fraction thereof	each add'l \$100		\$ 11.98
	\$ 1,000	base fee @ \$1,000		\$ 60
	each additional \$500 or fraction thereof	each add'l \$500		\$ 7.50
	\$ 3,000	base fee @ \$3,000		\$ 75
	each additional \$500 or fraction thereof	each add'l \$500		\$ 22
	\$ 5,000	base fee @ \$5,000		\$ 120
	each additional \$500 or fraction thereof	each add'l \$500		\$ 11.98
	\$ 10,000	base fee @ \$10,000		\$ 180
	each additional \$500 or fraction thereof	each add'l \$500		\$ 17.98

ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT- BUILDING DIVISION				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
BL8	Plan Checking - Electrical (Includes 3 Plan Reviews)			
	\$ 500	base fee @ \$500		\$ 30
	each additional \$100 or fraction thereof	each add'l \$100		\$ 11.98
	\$ 1,000	base fee @ \$1,000		\$ 60
	each additional \$500 or fraction thereof	each add'l \$500		\$ 7.50
	\$ 3,000	base fee @ \$3,000		\$ 75
	each additional \$500 or fraction thereof	each add'l \$500		\$ 22.47
	\$ 5,000	base fee @ \$5,000		\$ 120
	each additional \$500 or fraction thereof	each add'l \$500		\$ 11.98
	\$ 10,000	base fee @ \$10,000		\$ 180
	each additional \$500 or fraction thereof	each add'l \$500		\$ 17.98
BL8.1	Title 24 Energy Plan Check Surcharge			25% of plan check fee
BL9	Additional Plan Review Required by Changes, additions or revisions to approved plans	Per Half- Hour		\$ 60
BL10	State Mandated Training Fee Cost	Per Permit		\$ 8
BL11	Digital Plan Retention	deleted micro filming - same as DPR		\$0.04 per standard page. \$1.03 per oversized page. \$0.05 per microfiche scan.
BL12	Record Copying	Per page		Refer to City Clerk Fee Schedule
BL13	California Access Specialist Professional (CA5p)			Actual Cost + CW overhead
BL14	Construction and Demolition (Projects > \$5,000 demolition and new construction > \$50,000)	Deposit	[2]	\$56/ton \$200 minimum
BL15	Waste Management Plan Deposit	Deposit	[1]	\$56/ton \$100 minimum
BL16	Commercial Photovoltaic	Flat	[3]	\$ 419
BL17	Residential Photovoltaic	Flat	[3]	\$ 239
BL18	Hourly Rate - Building	Flat		\$ 120
BL19	Database Maintenance Fee	Per Permit		\$ 29
BL20	Credit Card Transaction fees	Per Transaction		2.2% of the amount
[Notes]				
[1]	Deposit required @ \$50/ton. \$100 minimum per			
[2]	Deposit required @ \$50/ton. \$200 minimum per plan, \$50,000 maximum deposit			
[3]	CA Govt. Code SS 66015 limits Res. \$500 maximum; Comm. \$1,000 Maximum			

FINANCE DEPARTMENT				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
<i>Fees for the Annual Budget, Comprehensive Annual Financial</i>				
F1	Business License:			
	Master List	Per List		\$ 9
	Monthly Update	Per Update		\$ 9
	Database Maintenance Fee	Per License		\$ 29
F2	Overdue Invoices (\$10 minimum)	Monthly	[1,3]	1% of Bill
F3	Cannabis Opeartor Fees			
	Cannabis Operator Permit Application	Per Application		\$ 8,344
	Cannabis Business Inspection	Per Inspection		\$ 399
	Cannabis Operator Permit	Per Business		\$ 16,931
F4	Returned Checks Due to Insufficient Funds	Per Check	[2]	\$ 25
F5	Credit Card Transaction fees	Per Transaction		2.2% of the amount
[Notes]				
[1]	One percent monthly beginning 60 days after the date on which the bill was due.			
[2]	Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee			
[3]	Placeholder for Master Fee Schedule (MFS); not included in cost analysis			

POLICE DEPARTMENT				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
Alarms, Animal Control, Fingerprinting				
P1	Fingerprints			
	All individuals (City Employees excluded)	Per Person	[1]	\$ 62
	Live Scan Fingerprinting			\$ 81
Permits				
P2	Alarm Registration (Commercial)			
	New/ Renewal	Flat		\$ 29
P3	False Alarm Fines		[2]	
	2nd alarm (Within 12 months of 1st alarm)	Per alarm		\$ 113
	3rd alarm (Within 12 months of 1st alarm)	Per alarm		\$ 226
	4th and other additional alarms within 12 months of the 1st preventable alarm	Per alarm		\$ 567
	False Alarm Response (average)	Flat	[8]	
P4	False Alarm Fine Appeal	Per appeal		\$ 62
P5	Bingo	Per Permit	[7]	\$ 62
	Initial Permit (Refundable if denied)	Flat		\$ 62
	Annual Renewal	Per Renewal		\$ 578
P6	Card room I.D. Card:			
	Initial Operator Permit	Flat		\$ 1,931
	Initial Employee Permit	Flat		\$ 384
	Annual Renewal (for operator & employee permit)	Flat		\$ 97
	Replacement	Flat		\$ 97
P7	Cab Company	Per individual		\$ 62
	Driver Renewal Permit	Flat		\$ 62
P8	Vehicles for Hire:			
	Initial Certificate of Convenience and Necessity	Per individual		\$ 7,735
	Certificate of Renewal	Per Driver		\$ 193
P9	Special Event Permit	Flat	[5]	\$ 282
POLICE DEPARTMENT				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
	Non-Profit Group / Charity Event	Flat	[5]	\$ 198
P10	Junk Collector	Per individual		\$ 97
P11	Massage Establishment or Bath House:			
	Initial Permit	Per individual		\$ 1,931
	Annual Renewal	Per individual		\$ 193
P13	Pawnbroker/Secondhand Goods Background Investigation:			
	Dealer	Per Permit		\$ 1,931
	Employee	Per Permit		\$ 384
P14	Fortune Telling	Per Permit		\$ 1,931
P15	Tow Vehicle Operator:			
	Initial Permit/ Annual Renewal	Flat		\$ 193
	Tow Vehicle Driver Permit (Five-Year)	Per Driver		\$ 193
P16	Renewal:			
	Tow Service Franchise Fee	Per Vehicle		\$ 57
	Replacement of Lost, Stolen, or Mutilated Permits	Per Permit		\$ 45
	Reissued Permits	Per Permit		\$ 45
P17	Photographs - Digital Photographs on Disks	Per Copy		\$ 62

POLICE DEPARTMENT				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
Miscellaneous Fees				
P18	Vehicle Abatement	Per Vehicle	[3]	\$ 384
P19	Video Tape	Per Copy		\$ 57
P20	DVD Video	Per Copy		\$ 57
P21	In Car/ Bodycam Video - DVD	Per Copy		\$ 113
P22	Cassette Tape	Per Copy		\$ 57
P23	CD - Audio	Per Copy		\$ 57
P24	Police Reports	Per Page		Refer to City Clerk Fee Schedule
P25	Special Personnel Services		[4]	
	Security Personnel (Police Officer)			
	Staff Police Officer	Per Hour		\$ 124
	Discounted Rate for SSFUSD	Per Hour		\$ 102
P26	Transcripts			Refer to City Clerk Fee Schedule
P27	Emergency Response to Driving Under the Influx (DUI) Accidents		[5,6]	Actual Costs
	Incident Response (includes Accident, Hazmat, DUI or other incident)		[5]	Actual Costs
P28	Towed Vehicle Release, Negligent Operator	Per Vehicle		\$ 193
P29	Plan Check & Condition Formulation (Bldg)	flat		\$ 193
P30	Site Inspections	Hourly		\$ 193
P31	Firearm Storage Administration Fee			
	Single Firearm	Flat		\$ 384
	Each Additional Weapon	Flat		\$ 384
P32	Ammunition Storage Administration Fee			\$ 153
P33	Clearance Letter	Flat		\$ 11
P34	Hourly Rate:			
	Sworn			\$ 193
	Non-Sworn			\$ 113
P35	Database Maintenance Fee	Per Permit		\$ 29
P36	Credit Card Transaction fees	Per Transaction		2.2% of the amount
P37	Flash Drive	Per Copy		\$ 57
[Notes]				
[1]	Up to three cards per individual.			
[2]	Resets every calendar year.			
[3]	On public roadway only.			
[4]	Hourly salary plus 40% for benefits plus 30% in administration charges; 30-minute			
[5]	Placeholder for Master Fee Schedule (MFS); not included in cost analysis			
[6]	CA GC 53150-53159 DUI Maximum \$12,000			
[7]	Penal code: SSFMC Ch. 6.32			
[8]	For Informational Purpose only			

FIRE DEPARTMENT				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
F1	Fire Service Ambulance Transportation - ALS I	Transport		\$ 2,161
F2	Fire Service Ambulance Transportation - ALS II			\$ 2,161
F3	Fire Service Ambulance Transportation - BLS (Emergency)			\$ 2,161
F4	Fire Service Ambulance Transportation - BLS (Non-Emergency)			\$ 754
F6	Contracted BLS Inter-Facility	Flat	[5]	\$ 444
F7	Mileage (All levels)	Per Mile	[3]	\$ 57
F8	Oxygen	Flat	[3]	\$ 137
<i>Fire Service EMS Training</i>				
F9	HeartSaver Adult First-Aid ,CPR, AED Classes for Residents (cost of textbook and certification card)	Per person	[3]	\$ 34
F10	HeartSaver Adult First-Aid,CPR,AED Classes for	Per person	[3]	\$ 113
F11	First-Aid / CPR Classes for SSF Businesses	Per person	[3]	\$ 62
F12	HeartSaver® CPR/AED Community Classes	Per person	[3]	\$ 57
F13	Pediatric Education for Pre-hospital Professionals (For residents and non-residents)	Per person	[3]	\$ 137
F14	American Heart Association "Professional Level" courses for the public and other outside agencies			
	ACLS Knowledge and Skills Review Workshops	Per person	[3]	\$ 198
F15	Initial Recognition:			
	Pediatric Advanced Life Support (PALS)	Per person	[3]	\$ 266
	Advance Cardiac Life Support (ACLS)	Per person	[3]	\$ 266
	Basic Life Support-Health Care Provider (BLS HCP)	Per person	[3]	\$ 86
F16	Re-recognition:			
	Pediatric Advanced Life Support (PALS)	Per person	[3]	\$ 215
	Advance Cardiac Life Support (ACLS)	Per person	[3]	\$ 215
	Basic Life Support-Health Care Provider (BLS HCP)	Per person	[3]	\$ 57
F17	Lead EKG Class	Per person	[3]	\$ 226
F18	Geriatric Education for Emergency Medical Services	Per person	[3]	\$ 215
F19	Infrequent Paramedic Skills	Per person	[3]	\$ 91
F20	Other EMS Continuing Education Classes	Per Hour Per Person	[3]	\$ 8.87
F21	Student Materials, Supplies, etc. Required to Participate			Actual Cost

FIRE DEPARTMENT				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
F22	Certification Fees required by Certifying Authority (EMT Instruction)	Flat		\$ 5.54
<i>Fire Training Division</i>				
F23	Emergency Response Team Class (Incl. Fire extinguisher training)	Per Hour Per Person	[5]	\$ 32
F24	Permit Required Confined Space Class	Per Hour Per Person	[5]	\$ 32
F25	Hazardous Materials Responder Class	Per Hour Per Person	[5]	\$ 32
F26	Technical Rescue Class	Per Hour Per Person	[5]	\$ 32
F27	Vehicle Extrication Class	Per Hour Per Person	[5]	\$ 32
F28	Other Fire Training Continuing Education Classes	Per Hour Per Person	[5]	\$ 32
F29	Student Materials, Supplies, etc. Required to Participate			Actual Cost
F30	Certification Fees required by Certifying Authority	Flat		Actual Cost
<i>Fire Prevention Division Permits and</i>				
<i>Fire Code Construction Permit</i>				
F32	Installation or Modification Without a Permit		[3]	2 Times cost of Permit
F33	Fire Code Permits Inspection Fees (Inspection - includes 2 inspections)			
	\$0 - \$6,000	Minimum base fee up to \$6,000		\$ 565
	\$ 6,001	base fee @ \$6,000		\$ 565
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 9.89
	\$ 25,001	base fee @ \$25,000		\$ 753
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 15.06
	\$ 50,001	base fee @ \$50,000		\$ 1,129
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 7.53
	\$ 100,001	base fee @ \$100,000		\$ 1,506
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 4.70
	\$ 500,001	base fee @ \$500,000		\$ 3,386
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 8.27
	\$ 1,000,001	base fee @ \$1,000,000		\$ 7,526
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.95
	3,000,001	base fee @ \$3,000,000		\$ 9,407
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.95
	5,000,001	base fee @ \$5,000,000		\$ 11,288
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.51
	10,000,001	base fee @ \$10,000,000		\$ 13,797
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.51
	25,000,001	base fee @ \$25,000,000		\$ 21,321
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.24
	50,000,001	base fee @ \$50,000,000		\$ 27,592
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.56
F34	Inspection Cancellation Fees (Less than 24 hours)			\$ 94.50

FIRE DEPARTMENT				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
<i>Other Fire Prevention</i>				
F35	Annual Fire Inspection (Basic)	Flat		\$ 282
F36	Non-Construction Fire Re-inspection Fee (1 hour minimum)	Hourly		\$ 189
F37	Inspections Outside Normal Business Hours (2 hour minimum)	Hourly		\$ 189
F38	Construction Re-inspection Fees (1 hour minimum)	Hourly		\$ 189
F39	Inspection for Which a Fee is not Specifically Indicated (1 hour minimum)	Hourly		\$ 189
F40	Annual High-rise Building (2 Hr. Minimum)	Hourly		\$ 189
F41	New Occupancy / Business	Flat		\$ 376
F43	Group R, Division 1 Occupancies and Group R, Division 2 with 3 or More Dwelling Units Per Building			
	3-10			\$ 282
	11-30			\$ 376
	31-50			\$ 565
	>50; each 50			\$ 753
F45	Title 19, 5 Year Automatic Fire Sprinkler Certification	Per System		\$ 376
F46	Pre-inspection of Residential Care Facilities	Flat		\$ 376
<i>Operational Permits</i>				
F48	Operational Permit for multiple occupancy permits (fee to be charged for second and subsequent additional occupancy permits for inspections conducted on same site visit)	Flat (per permit)		\$ 62
F49	Aerosol Products	Flat		\$ 376
F50	Places of Assembly	Per Assembly		\$ 376
F51	Waste Handling	Flat		\$ 376
F52	Energy Storage Systems	Per Building		\$ 376
F54	Combustible Fibers	Flat		\$ 376

FIRE DEPARTMENT				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
F55	Misc. Combustible Storage	Flat		\$ 376
F57	Compressed Gases	Per Facility		\$ 189
F58	Cryogenic Fluids	Per Facility		\$ 565
F59	Dry Cleaning	Flat		\$ 565
F60	Combustible dust producing operations	Flat		\$ 565
F61	Fire Alarm	Per Building		\$ 565
F62	Flammable of Combustible Liquids, Store, Handle, or Use.	Per Tank		\$ 565
F63	Hazardous Materials Storage, Transport on Site, Dispense, Use, or Handle Chemicals	Per Building	[1]	\$ 753
F64	Hazardous Materials in Excess by Classifications; Store, Transport on Site, Dispense, Use, or Handle Chemicals in Excess of Amounts Listed in Table 105-C	Per class of chemical at each location		\$ 376
F65	High-piled Storage	Per Location		\$ 753
F66	Child Care Center	Per Location		\$ 376
F67	Large Family Day Care	Per Location		\$ 376
F68	Lumberyards and woodworking plants	Flat		\$ 753
F69	Liquefied Petroleum Gases	Per Building		\$ 376
F70	Magnesium	Flat		\$ 376
F71	Motor Vehicle Fuel Dispensing Stations	Per Location		\$ 376
F72	Organic Coatings	Flat		\$ 376
F73	Ovens, Industrial Baking or Drying	Per Location		\$ 189
F74	Permit-Required Confined Space	Flat		\$ 376
F75	Pyrotechnical Special Effects Material	Flat		\$ 753
F76	Radioactive Materials	Per Location		\$ 376
F77	Refrigeration Equipment	Per System		\$ 189
F78	Residential Care and Residential Care for the Elderly	Per Location		\$ 376
F79	Repair Garages and motor fuel-dispensing facilities	Flat		\$ 376
F80	Spraying or Dipping	Per Facility		\$ 376
F81	Storage or Scrap Tires and Tire Byproducts	Flat		\$ 565

FIRE DEPARTMENT				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
F82	Wood Products	Flat		\$ 376
F83	Cutting and Welding	Per Location		\$ 565
F84	Blank			
F86	Flammable or Combustible Liquids; Remove, Install, Construct, Alter or Abandon an Underground or Above Ground Tank	Per Tank		\$ 753
F87	Hazardous Materials; Install, Repair, Abandon, Remove, Place-Out-of-Service, Tanks or Piping, Close or Substantially Modify a Storage Facility	Per Tank		\$ 753
<i>Special Activity Permits</i>				
F89	Open Flames and Candles	Per Event		\$ 376
F90	Carnivals and Fairs	Per Event		\$ 753
F91	Christmas Tree Lots	Per Lot		\$ 753
F92	Explosives	Flat		\$ 753
F93	Fire Hydrants and Valves	Per Location		\$ 376
F95	Fireworks Displays by a Licensed Professional	Per Event		\$ 753
F96	Fumigation and Insecticide Fogging	Per Occurrence		\$ 189
F98	Parade Floats	Per Event		\$ 376
F99	Temporary Membrane Structures and Tents	Per Structure		\$ 376
F101	Failure to Obtain a Special Activity Permit	Varies	[3]	Two Times Permit Cost
<i>Miscellaneous Fire</i>				
F102	Hazard Mitigation Fee (Includes all other incident types)		[2,3]	Actual Cost
F104	Application for Use of Alternate Methods of Protection	Per Request		\$ 282
F105	Emergency Response DUI Cost Recovery		[2,3,4]	Actual Cost
F106	Emergency Response Hazmat Cost Recovery		[2,3]	Actual Cost
F107	Investigations	Hourly		\$ 189

FIRE DEPARTMENT				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
F108	Fire and Life Safety - Plan Check (Includes 2 checks and 1 re-check)			
	\$0 - \$6,000	Minimum base fee up to \$6,000		\$ 95
	\$ 6,001	base fee @ \$6,000		\$ 95
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 9.89
	\$ 25,001	base fee @ \$25,000		\$ 189
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 15.06
	\$ 50,001	base fee @ \$50,000		\$ 376
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 45.15
	\$ 100,001	base fee @ \$100,000		\$ 3,009
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 11.29
	\$ 500,001	base fee @ \$500,000		\$ 7,526
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 9.04
	\$ 1,000,001	base fee @ \$1,000,000		\$ 12,040
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 4.00
	\$ 3,000,001	base fee @ \$3,000,000		\$ 20,068
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 6.02
	\$ 5,000,001	base fee @ \$5,000,000		\$ 32,108
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 2.42
	\$ 10,000,001	base fee @ \$10,000,000		\$ 44,147
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.07
	\$ 25,000,001	base fee @ \$25,000,000		\$ 60,202
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.33
	\$ 50,000,001	base fee @ \$50,000,000		\$ 68,228
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.37
F108.1	Expedited Fire Life Safety Plan Check Fee			35% of plan check fee
F109	Fire Protection Systems - Plan Check (Includes 2 checks & 1 re-check)			
	\$0 - \$6,000	Minimum base fee up to \$6,000		\$ 189
	\$ 6,001	base fee @ \$6,000		\$ 189
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 9.89
	\$ 25,001	base fee @ \$25,000		\$ 376
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 3.76
	\$ 50,001	base fee @ \$50,000		\$ 470
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.89
	\$ 100,001	base fee @ \$100,000		\$ 565
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.41
	\$ 500,001	base fee @ \$500,000		\$ 1,129
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 3.76
	\$ 1,000,001	base fee @ \$1,000,000		\$ 3,009
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.00
	\$3,000,001	base fee @ \$3,000,000		\$ 5,017
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.51
	\$5,000,001	base fee @ \$5,000,000		\$ 8,026
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.60
	\$10,000,001	base fee @ \$10,000,000		\$ 11,037
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.27
	\$25,000,001	base fee @ \$25,000,000		\$ 15,050
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.07
	\$50,000,001	base fee @ \$50,000,000		\$ 17,058
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.35
F109.1	Expedited Plan Check Fee			35% of plan check
F111	Additional Fire Plan Review (2 hr. minimum) Each review beginning with 4th resubmittal.	Hourly		\$ 189
F112	Fire Watch		[2]	Actual Cost

FIRE DEPARTMENT				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
F114	Preventable False Alarms			
	2nd alarm (Within 12 months of 1st alarm)	Flat	[3]	\$ 113
	3rd alarm (Within 12 months of 1st alarm)	Flat	[3]	\$ 226
	4th and other additional alarm. Site must have no alarms for 12 months since last occurrence to restart.	Flat	[3]	\$ 567
F117	Plan Digitizing Fee			\$0.06 per letter; \$0.82 per plan; \$0.06 per image
Miscellaneous				
F124	Reproduction of Printed Fire and Paramedic Reports	Per Page	[3]	Refer to City Clerk Fee Schedule
F126	Hourly Rate:			
	Prevention:	Hourly		\$ 189
	Emergency Services:			
	Engine Company (3 person)	Hourly		\$ 476
	Ambulance (2 person)	Hourly		\$ 317
F127	Database Maintenance Fee	Per Permit		\$ 29
F128	Credit Card Transaction fees	Per Transaction		2.2% of the amount
[Notes]				
[1]	For each location/building that contains 55 gallons or more of a liquid, 500 pounds or more			
[2]	The cost shall include the provision of scene supervision, overhead, equipment, hourly			
[3]	Placeholder for Master Fee Schedule (MFS); not included in cost analysis			
[4]	AMR/Kaiser Agreement; not included in cost analysis; fee set per agreement			
[5]	Class size ratio used is 1:6			

PUBLIC WORKS DEPARTMENT- ENGINEERING DIVISION				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
Encroachment Permits				
Sewer Lateral Repairs or Replacements				
ENG 10.01	Sewer Lateral Video Review	Each		\$102.00
ENG 10.02	Sewer Lateral Certificate	Each		\$66.00
ENG 10.03	Sewer Lateral Plan Review and Permit	Each	[1]	\$406.00
Minor Frontage Improvements				
ENG 10.04	MFI Plan Review	Each		\$334.00
Small Cell Towers				
ENG 10.05	Cell Phone Tower Review (City owned pole)	Each		\$2,174.00
ENG 10.06	Cell Phone Tower Review (non-City pole)	Each		\$534.00
Utility Services				
ENG 10.07	Utility / Outside Service Connection Review	Each	[2]	\$300.00
ENG 10.08	Utility Access and TCP Only Review	Each		\$233.00
Dig Once				
ENG 10.09	Dig Once Advertisement	Each		\$534.00
ENG 10.10	Dig Once Policy Administration	Each		\$10,000.00
Potholing				
ENG 10.11	Potholing Permit	Each	[3]	\$712.00
Revocable Encroachment Permits				
ENG 10.12	Revocable Encroachment Plan Review	Each		\$300.00
ENG 10.13	Revocable Encroachment & Maintenance Agreement	Each		\$753.00
ENG 10.14	Revocable Encroachment Annual Renewal Fee	Annually		\$200.00
Miscellaneous				
ENG 10.15	No Parking Signs	Each	[4]	\$5.00
ENG 10.16	Sidewalk Closure for Maintenance or Construction - per day of sidewalk closure	Per Day	[5]	\$102.00
Encroachments- Plan Review (Cost of Improvements in ROW)				
ENG 10.17	Up to \$49,999	Base	[6]	\$1,836.00
	\$50,000 - \$99,999	Base		\$1,836.00
		Each \$10,000		\$772.60
	\$100,000 - \$249,999	Base		\$5,699.00
		Each \$10,000		\$342.27
	\$250,000 - \$499,999	Base		\$10,833.00
		Each \$10,000		\$296.84
	\$500,000 - \$999,999	Base		\$18,254.00
Each \$10,000		\$139.06		
\$1,000,000+	Base	\$25,207.00		
	Each \$100,000	\$387.00		
ENG 10.18	4th and subsequent Plan Checks or revisions	Each		\$1,152.00
Encroachments - Permit & Inspection (Cost of Improvements in ROW)				
ENG 10.19	Up to \$49,999	Base	[7]	\$612.00
	\$50,000 - \$99,999	Base	[8]	\$612.00
		Each \$5,000	\$346.80	
	\$100,000 - \$249,999	Base	[9]	\$4,080.00
		Each \$5,000	\$136.03	
	\$250,000 - \$499,999	Base	[10]	\$8,161.00
Each \$5,000		\$81.62		
\$500,000+	Base	[11]	\$12,242.00	
	Each \$25,000	\$204.00		
ENG 10.20	Additional Inspections	Each		\$204.00
Other Fees				
ENG 10.21	Work without a permit (after the fact permit) Permit Fee + Plan Check Fee	Each	Penalty	2x Permit Fee
ENG 10.22	Engineering Staff Construction Coordination Committee (CCC)	Per Meeting		\$ 183
Permit Work Deposit				
ENG 10.23	Sewer Lateral Deposit	Security Deposit		\$1,000.00
ENG 10.24	Minor Frontage Improvements	Security Deposit		\$2,000.00
ENG 10.25	Utility Trenching	Security Deposit	[12]	\$2,000.00
ENG 10.26	Pothole Projects	Security Deposit		\$2,000.00
ENG 10.27	All other ROW Improvement Projects	Security Deposit		\$5,000.00

Mapping				
ENG 10.28	Map Extensions	Each	[13]	\$969.00
ENG 10.29	Final / Parcel Map Review and Processing	Each	[13]	\$5,603.00
ENG 10.30	Property Merger / Notice	Each	[13]	\$2,549.00
ENG 10.31	Lot Line Adjustment / Certificate of Compliance	Each	[13]	\$2,433.00
ENG 10.32	Lot Conformance / Certificate of Compliance	Each	[13]	\$1,934.00
ENG 10.33	Grant of Easement / Easement Abandonment Request	Each	[13]	\$3,170.00
ENG 10.34	Subsequent Engineering Mapping Reviews	Each	[13]	\$702.00
ENG 10.35	Engineering Agreements	Each		\$3,505.00
ENG 10.36	Outside Sewer Service Agreement	Each	[14]	\$5,818.00
ENG 10.37	Benchmark Maintenance Fee	Each	[15]	\$233.00
Subdivision Tentative Map				
ENG 10.38	Minor Tentative Map	Each		\$2,877.00
ENG 10.39	Major Tentative Map	Each		\$4,197.00
ENG 10.40	Each Additional Lot Over 5	Each		\$58.00
Transportation				
ENG 10.41	Transportation - Single trip, or a modification of on original permit	Each	[16]	\$16.00
ENG 10.42	Transportation - Annual or repetitive permit	Annually	[16]	\$90.00
Grading				
Hauling Permit				
ENG 10.43	Hauling Permit Fee	Each		\$237.00
ENG 10.44	Hauling Permit Deposit	Security Deposit		\$2,000.00
Grading Plan Check and Permit				
ENG 10.45	51 - 9,999 Cubic Yards	Base	[17]	\$3,826.00
		Base		\$3,826.00
	10,000 - 49,999 Cubic Yards	Each 10,000 c.y.		\$527.00
		Base		\$5,934.00
	50,000 - 99,999 Cubic Yards	Each 10,000 c.y.		\$234.00
		Base		\$7,104.00
100,000 + Cubic Yards	Each 10,000 c.y.	\$351.00		
ENG 10.46	4th and subsequent Plan Checks or Revisions	Each		\$936.00
ENG 10.47	Grading Permit Deposit	Security Deposit		\$50,000.00
Erosion Control Compliance				
ENG 10.48	Base	Base		\$204.00
ENG 10.49	Per 250 cubic yards (round to the nearest 250)	Each 250 c.y.		\$17.00
Miscellaneous				
ENG 10.50	Inspections Outside of Normal Business Hours	Per Hour		\$241.00
ENG 10.51	Re-inspection Assessed Under Provisions of Section 305(h)	Per Hour		\$204.00
ENG 10.52	Inspections for which a fee is not specifically indicated	Per Hour		\$204.00
ENG 10.53	Permit reinstatement fee	Each		\$66.00
ENG 10.54	Research for Non-Permit Application Inquires	Each		\$66.00
ENG 10.55	Engineering Staff Time for Services not Specifically Indicated	Per Hour		\$233.00
Planning Support				
ENG 10.56	Engineering Staffing TAGs	Per Meeting		\$183.00
ENG 10.57	Geotechnical Peer Review	Per Review		\$702.00
Engineering Design and Conditions Review				
ENG 10.58	Single Family Res / new or additions (1-3 units)	Each	[18]	\$702.00
ENG 10.59	Multi-Family Res / new or modifications (4 or more units)	Each	[18]	\$1,873.00
ENG 10.60	Commercial / Industrial	Each	[18]	\$2,341.00
ENG 10.61	Projects requiring City Council Approval	Each	[18]	\$3,044.00
ENG 10.62	3rd and subsequent resubmittals	Each		\$585.00
Building Support				
Engineering Site Review (Cost of Site Improvement)				
ENG 10.63	Up to \$49,999	Base	[19]	\$836.00
		Base		\$836.00
	\$50,000 - \$99,999	Each \$10,000		\$562.00
	\$100,000 - \$249,999	Base		\$3,646.00
		Each \$10,000		\$187.33
	\$250,000 - \$499,999	Base		\$6,456.00
		Each \$10,000		\$177.92
	\$500,000 - \$999,999	Base		\$10,904.00
		Each \$10,000		\$112.40
	\$1,000,000+	Base		\$16,524.00
Each \$100,000		\$351.00		
ENG 10.64	4th and subsequent Plan Checks or revisions	Each	\$936.00	
[Notes]				
[1]	Includes 3 inspections for the sewer lateral			
[2]	Limited to spot repairs, service laterals, boring, and over-lashing work. Major trenching work not covered by this review.			
[3]	Includes 3 inspections for potholes. Limited to 10 holes within the same vicinity.			
[4]	Each No Parking Sign is limited to 1 week duration			
[5]	Sidewalk closures only allowed at discretion of staff. Fee per 1/2 block per day.			

[6]	Rate based on Engineer's Estimate for work within ROW. Fee includes 3 plan checks			
[7]	Rate based on Engineer's Estimate for work within ROW. Includes 3 inspector hours			
[8]	Includes 3 inspector hours, additional hour per \$8.5k			
[9]	Includes 20 inspector hours, additional hour per \$7.5k			
[10]	Includes 40 inspector hours, additional hour per \$12.5k			
[11]	Includes 60 inspector hours, additional hour per \$25k			
[12]	\$2k deposit required for every 50-ft of utility trench.			
[13]	All mapping reviews include 3 plan checks			
[14]	OSA is required for any unincorporated parcel requesting SSF utility service.			
[15]	Applicable to Grading Permits, Major Encroachments, and Building site permits			
[16]	State mandated rates per 21 CCR 1411.3			
[17]	Based on Engineer's Earthwork Quantities. Includes 3 plan checks			
[18]	Includes 2 plan and conditions reviews.			
[19]	Rate based on Engineer's Estimate for site and utility work within property. Fee includes 3 plan checks			

PUBLIC WORKS DEPARTMENT- WATER QUALITY CONTROL DIVISION				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
Pretreatment Fee				
PW28	Permits and Renewals: (valid for 3 year time intervals)			
	Significant Industrial Users	Every 3 years	[4]	\$ 652
	All Other Required Businesses	Every 3 years		\$ 163
PW29	Water Quality Compliance Review	Per Hour		
PW31	Inspections - Outside of Normal Pretreatment Activities	Per Hour		\$ 163
PW32	Inspections - Outside of Normal Business Hours	Per Hour		
PW33	Special Monitoring Activities for Enforcement and Surveillance	Per Hour		\$ 163
PW34	Special Sampling/Equipment Use	Per Hour		\$ 163
PW35	Wastewater Analysis			
	BOD	Per Test	[5]	Actual Cost
	COD	Per Test	[5]	Actual Cost
	TSS	Per Test	[5]	Actual Cost
	Oil & Grease	Per Test	[5]	Actual Cost
	Metals (except Hg)	Per Test	[5]	Actual Cost
	Hg	Per Test	[5]	Actual Cost
	pH	Per Test	[5]	Actual Cost
	Bioassay	Per Test	[5]	Actual Cost
	CN	Per Test	[5]	Actual Cost
	PAH	Per Test	[5]	Actual Cost
	Phenol	Per Test	[5]	Actual Cost
	Ammonia	Per Test	[5]	Actual Cost
	Conductivity	Per Test	[5]	Actual Cost
	Oxygen Uptake Rate	Per Test	[5]	Actual Cost
	Others		[5]	Actual Cost
PW36	Waste Management Plan Review			1% of Plan Check Fee
	Hourly Rate:			
	Public Works - Engineering			\$ 163
PW37	Administrative Code Enforcement Fee (for failure to correct violations after receiving Courtesy Notice from Fire Prevention Division 14 day grace period to correct)	Flat		\$ 376
PW38	Database Maintenance Fee	Flat		\$ 29
PW39	Credit Card Transaction fees	Per Transaction		2.2% of the amount
[Notes]				
[1]	Hourly salary, plus 40% in benefits and another 30% in administrative costs; 1/2 hour minimum			
[2]	Hourly salary, plus 50% overtime rate, plus 50% for benefits on base rate, plus 12% in administrative charges.			
[3]	Hourly salary, plus 50% for benefits on base rate, plus 12% in administrative charges. One half-hour minimum.			
[4]	Defined in federal regulations and municipal ordinance.			
[5]	Placeholder for Master Fee Schedule (MFS); not included in cost analysis			
[6]	Transportation Permits are required for all over-sized loads per CVC 35780. Fees are the max based CVC 35795 and Caltrans Fees			
[7]	Includes support costs from Planning			

LIBRARY				
Fee No.	Fee Description	Fee Unit	Notes	Adopted
Damaged and Missing				
L1	AV Materials (contents or item damage)		[3]	Actual Cost of each item
L3	CD/DVD Cases, Replacement of Lost or Damaged	Per Case		\$ 2.00
	Missing Book, DVD, etc. from Set		[3]	Actual Cost of each item
	Missing CD - from Audio Book Vendors that offer Replacement		[3]	Prorated Cost of set
L7	Books		[3]	Actual Cost of each item
L8	Equipment		[3]	Actual Cost of each item
L16	Lost, Replacement Charges - Magazines - See Processing Fee Below		[3]	Actual Cost of each item
L18	Lost, Replacement Charges - Processing Fee (Peninsula Library Automated Network Policy) Applies to all Materials:			
	Catalogued Materials	Each	[4]	\$ 5.00
	Generic Materials	Each	[4]	\$ 2.00
Miscellaneous Charges				
L20	Paypal Convenience Fee	Per Transaction	[3]	\$0.49 per transaction plus 3.49% of transaction amount
L21	Computer Printouts			
	Black & White	Per Sheet	[3]	\$ 0.15
	Color	Per Sheet	[3]	\$ 0.50
L22	History Book - SSF	Each	[3]	\$ 5.00
L23	History Room Photographs - Digital Copies			
	Copy of CD/DVD (see City Clerk fee schedule)			Refer to City Clerk Fee Schedule
L24	History Room Photographs Print Copies	Per Item		\$ 16.80
L25	Postcards - SSF, 3.5" x 5"			
	Black and White	Each	[3]	\$ 0.50
	Color	Each	[3]	\$ 1.00
L26	Microfilm Copies	Each	[3]	\$ 0.25
L27	Photocopy	Per Page	[3]	\$ 0.20
L28	Postcard, ID		[3]	Price set by United States Postal Service
L29	Reserve: Out of County Reserve / Inter-Library Loan			
	SSF residents	Flat	[3]	\$ 3.00
	non-residents	Flat	[3]	\$ 5.00
L30	Returned Check, Insufficient Funds			
L33	USB Drives	Flat	[1,3]	Actual Cost
L34	Field Trip Fee	Flat	[2,3]	Actual Cost
	Hourly Rate			
	Full-time			\$ 122.85
	Part-time			\$ 25.20
L35	Credit Card Transaction fees	Per Transaction		2.2% of the amount
[Notes]				
[1]	\$4-\$10 depending upon unit cost			
[2]	\$10-\$40 depending upon cost of transportation, admission, etc.			
[3]	Placeholder for			
[4]	Fee set by			

PARKS AND RECREATION DEPARTMENT			
Child Care Programs		Resident	Non-Resident
Traditional Summer Camp	Per week	\$194	\$ 226
Spring Camp	Per day	\$39	\$ 44
Winter Camp	Per day	\$39	\$ 44
Full of Fun Camp	Per week	\$222	n/a
PARKS AND RECREATION DEPARTMENT			
Child Care Programs			
Specialty Camps (Enrichment and Sports)	Per week	\$238	\$ 271
Enrichment and Sports Camps core programs are 10 am to 4 pm.			
Fees include before and after camp care, available from 7:30 am to 10 am, and 4 pm to 6 pm.			
NOTE: No fees assessed for ASES grant funded After School Programs			
Before and After School Recreation Programs			
5 Days / With Before School Care	Per month	\$462	
5 Days / After School Care Only	Per month	\$399	
3 Days / With Before School Care	Per month	\$315	
3 Days / After Care Only	Per month	\$273	
2 Days / With Before School Care	Per month	\$210	
2 Days / With After Care Only	Per month	\$184	
Before School Care Only – 5 Days		\$147	
Sibling Discount: Applies Only to Full- Time Before/After School, Pre-School. Children must be enrolled in the same program.	For 2 or more children enrolled.	15%	
Pre-School Child Care		Resident	Non-Resident
NOTE: "Big Lift" grant funded preschool fees assessed on a sliding scale, not to exceed \$630/month (resident) or \$704/month (non-resident) as per HUD 80% Area Median Income.			
5 Days/ Full Day	Per month	\$698	\$ 781
5 Days/ Half Day	Per month	\$617	\$ 688
3 Days/ Full Day	Per month	\$433	\$ 483
3 Days/ Half Day	Per month	\$382	\$ 425
2 Days/ Full Day	Per month	\$299	\$ 336
2 Days/ Half Day	Per month	\$265	\$ 294
Late Pick-up:			
All Child Care Programs (for each minute after closing time)		\$6.83	\$ 6.83
Processing Fee / New Enrollment			
For Pre-School and After-School Recreation Programs	Per application	\$71	\$ 71
Waiting List Fee	Per application	\$34	\$ 34
Add: Late Payment Fee: \$30.60 Per Occurrence.			
Document Retrieval Fee	Retrieval of documented information, i.e. tax, custodial	\$34	\$ 34

Aquatic Admissions		Resident	Non-Resident
Adult Admission	Per Admission	\$6.50	\$6.50
Adult 10-Punch Pass	10 Admissions	\$38.59	\$ 61.43
Adult 10-Punch Pass (Senior)	10 Admissions	\$25.99	\$ 37.80
Child Admission	Per Admission	\$ 5.25	\$ 5.25
Child 10-Punch Pass	10 Admissions	\$25.73	\$ 50.40
Family Swim (1 to 5 swimmers)	Per Family Admission	\$7.50	\$7.50
Additional Swimmer(s)	Per Admission	\$2.75	\$2.75
Adult Monthly Pass	Per Session	\$57.23	\$65.10
Adult Monthly Pass (Senior)	Per Session	\$46.75	\$53.50
Adult 3-Month Pass	Per Session	\$162.00	\$185.00
Adult 3-Month Pass (Senior)	Per Session	\$132.75	\$152.25
Aquatic Classes		Resident	Non-Resident
Non-Resident Class Fees	Per Session		Add \$4.20 per session
Infant Water Orientation	Per Hour	\$14.44	Add \$4.20 per session
Baby/Aqua Tots	Per Hour	\$14.44	Add \$4.20 per session
Child Lessons (Group)	Per Hour	\$14.4-16.8	Add \$4.20 per session
Adult Lessons (Group)	Per Hour	\$14.44	Add \$4.20 per session
Semi-Private & Private Lessons			
Semi-Private (Child or Adult)	Per Hour	\$22.05	Add \$4.20 per session
Private (Child or Adult)	Per Hour	\$42.00	Add \$4.20 per session
Adult Fitness	Per Hour	\$6.30	Add \$15.75 per session
Adult Aquatic Exercise	Per Hour	\$6.30	Add \$15.75 per session
Aqua Zumba	Per Hour	\$6.30	Add \$15.75 per session
Lifeguard Training: *Includes Book & Materials	Per Session	\$221.55	\$238.35
Red Cross Lifeguard Certification Fee	Per Session	\$41.00	\$41.00
Junior Lifeguard Camp	Per 1 week session (5 hours per day)	\$116.55	\$ 132.30
Swim Team	Annual	\$6195.00	
Pool Rental		Resident	Non-Resident
Participants 0 to 30	Per 1 ½ Hour	\$189.00	\$ 210.00
Participants 31 to 60	Per 1 ½ Hour	\$213.15	\$ 234.15
Participants 61 to 100	Per 1 ½ Hour	\$237.30	\$ 258.30
Locker Rental			
Small Lockers	Per Day	\$0.26	\$0.26
Large Lockers	Per Day	\$0.53	\$0.53

Picnic Fees		Resident	Non-Resident
Application Processing	Per permit, added to each rental	\$38.85	\$ 38.85
Orange Park			
Eucalyptus Shelter (15 Tables-10:00 am – 6 pm	Per day, 8 hours	\$344.40	\$ 360.15
Area #2 (2 tables)	Per day	\$37.80	\$ 54.60
Area #3 (3 tables)	Per day	\$54.60	\$ 70.35
Area #4 (4 tables)	Per day	\$72.45	\$ 88.20
Area #5 (5 tables)	Per day	\$92.40	\$ 108.15
Refundable Deposit – covers clean-up, repair, and/or overtime costs		\$200.00	\$ 200.00
Extended Hours	Per hour	\$55.65	\$ 55.65
Alta Loma			
Area #1 (6 tables)	Per day	\$111.30	\$ 127.05
Area #2 (2 tables)	Per day	\$37.80	\$ 53.55
Area #3 (2 tables)	Per day	\$37.80	\$ 53.55
Avalon Park (5 small tables)	Per day	\$67.20	\$ 82.95
Buri Buri Park			
I (6 tables)	Per day	\$109.20	\$ 124.95
II (2 tables)	Per day	\$36.75	\$ 52.50
III (3 tables)	Per day	\$54.60	\$ 70.35
IV (3 tables)	Per day	\$54.60	\$ 70.35
Sellick Park			
7 tables, includes Camp Fire area	Per day	\$92.40	\$ 108.15
Westborough Park			
Sheltered Area (18 tables)	Per day	\$366.45	\$ 382.20
Area 2 (5 tables)	Per day	\$132.30	\$ 148.05
Combined Sheltered Area & Area 2 (23 tables)	Per day	\$483.00	\$ 498.75
Additional Gas Grill	Per day	\$111.30	\$ 111.30
Damage Deposit (Refundable)	Per day	\$200.00	\$ 200.00
Extended Hours	Per day	\$55.65	\$ 55.65
Sports Programs and Facilities		Resident	Non-Resident
Annual Renewal Fees to Co-sponsored Groups that Use our Fields / Facilities:			
Category I: Up to 99 Members	Annual fees	\$117.60	n/a
Category II: 100 – 199 Members		\$176.40	n/a
Category III: 200 – 299 Members		\$288.75	n/a
Category IV: 300 and Up		\$406.35	n/a
Adult Softball League	Per game	\$94.50	n/a
Non-Resident Surcharge	Per game		\$15.75
Adult Basketball	Per game	\$107.10	
Non-Resident Surcharge	Per game		\$15.75
Forfeit Fee		\$52.50	
Field Lights	Per Hour	\$35.70	\$38.85
Field Preparation			
General	Per preparation	\$ 34.65	\$ 56.70
Affiliated League	Per preparation	\$ 30.45	\$ 53.55
Open Gym Basketball & Futsal			
Adult	Per admission	\$ 4.20	\$ 4.20
Junior	Per admission	\$ 3.15	\$ 3.15
Terrabay Fitness Room	Per admission	\$ 2.63	\$ 2.63
Open Gym Script Card			
Adults	For 10 Punches	\$ 36.75	\$ 36.75
Juniors	For 10 Punches	\$ 21.00	\$ 21.00

PARKS AND RECREATION DEPARTMENT			
Gymnasium Rental (School District gymnasium –additional fee is payable to SSFUSD)			
	Per hour	\$ 33.60	
Drop-in Badminton		Resident	Non-Resident
Adult	Per admission	\$6.30	\$ 6.30
Junior	Per admission	\$4.20	\$ 4.20
Field Reservations	Per 1-Hour Rental	\$29.40	\$37.80
Field Permit Fee	Per Permit	\$28.35	
Bocce Ball Permit Fee Assessed to private events not co-sponsored by the city	Per Permit	\$87.15	
Children -- Co-Sponsored League. There is no charge to co-sponsored groups for field reservations or preparation			
After-School Sports Program			
Playground Sports Clinic	Per 6-Hour Session	\$60.90	\$ 66.15
Playground Sports Program	Per League	\$66.15	\$ 71.40
Middle School Sports		Resident	Non-Resident
Cheerleading	Per session	\$79.00	
Football, Volleyball, Basketball, Badminto	Per Session for each sport or activity	\$79.00	
Track & Field/Lacrosse		\$79.00	
Facility Fees		Resident	Non-Resident
<i>Fees for the use of the Community Room, Betty Weber Room, and the Multi -Use and Activity Rooms in the Westborough Park Building apply to business meetings and seminars only.</i>			
<i>Non-resident rates are an additional \$15 per hour</i>			
Magnolia Center	Per hour	\$197.40	\$ 213.15
Rent Out Commercial Kitchen Space for Caterers and Small Producers	Per Hour Monday-Friday during the day	\$87.15	
Meeting Room Rental	Per hour		
Municipal Services Building		<u>Resident</u>	<u>Non-Resident</u>
Social Hall w/Kitchen and One-hour Use of Atrium	Per Hour; 6-Hour Minimum	\$215.25	\$ 231.00
Non-Profit Groups	Per hour	\$199.50	
Atrium Kitchen (As add-on to Social Ha	Per Hour; 2-Hour Minimum	\$88.20	\$ 102.90
Non-Profit Groups	Per Hour; 5-Hour Minimum	\$72.45	
Social Hall	Per Hour; 5-Hour Minimum	\$215.25	\$ 231.00

PARKS AND RECREATION DEPARTMENT			
Facility Fees		Resident	Non-Resident
Non-Profit Groups	Per hour	\$199.50	
Atrium/Marie Peterson Room w/Kitch	Per Hour; 5-Hour Minimum	\$138.60	\$ 154.35
Non-Profit Groups	Per hour; 5-Hour Minimum	\$122.85	
Atrium w/Kitchen	Per Hour; 4-Hour Minimum	\$127.05	\$ 142.80
Non-Profit Groups	Per Hour; 4-Hour Minimum	\$111.30	
Marie Peterson Room w/Kitchen	Per Hour; 4-Hour Minimum	\$111.30	\$ 127.05
Non-Profit Groups	Per Hour; 4-Hour Minimum	\$95.55	
Marie Peterson Room w/o Kitchen	Per Hour; 4-Hour Minimum	\$99.75	\$ 115.50
Non-Profit Groups	Per Hour; 4-Hour Minimum	\$84.00	
Betty Weber Room & Butterfly Room	Per Hour; 1-Hour Minimum	\$88.20	\$ 103.95
Non-Profit Groups	Per Hour; 1-Hour Minimum	\$72.45	
Community Room w/o Kitchen, No Foo	Per Hour; 2-Hour Minimum	\$121.80	\$ 137.55
Non-Profit Groups	Per Hour; 2-Hour Minimum	\$106.05	
William M. Belloni Family Room	Per Hour; 2-Hour Minimum	\$89.25	\$ 105.00
Non-Profit Groups	Per Hour; 2-Hour Minimum	\$73.50	
Co-Sponsored Groups	Per Hour; 2-Hour Minimum	\$55.65	
Special Use Rentals		\$89.25	
Extra Rental Fees			
Portable Bar	Per Use, added to facility rental fee	\$64.05	
Coffee Pot	Per Use, added to facility rental fee	\$5.25	
Sound System	Per Use, added to facility rental fee	\$80.85	
Flip Chart with Paper/Markers	Per Use	\$12.60	
LCD Projector	Per Use	\$53.55	
Event Day Room Setup Adjustment	One Time	\$80.85	
LCD Displays	Per Use	\$21.53	
Portable Stage	One Time	\$107.10	
Projection Screens	Per Day/No Charge with Use of Projector	\$5.25	
Duplicate Permit Fee	Per Copy	\$26.78	
Retrieval Cost			
City Holiday Rental Surcharge	Per Hour (Added to hourly rental rate on City holidays)	\$33.08	
Westborough Park Building		<u>Resident</u>	<u>Non-Resident</u>
Multi-Use/Activity Rooms w/Kitchen	Per Hour; 5-Hour Minimum	\$162.75	\$ 179
Non-Profit Groups	Per Hour; 5-Hour Minimum	\$147.00	
Breezeway Open Space Rental		<u>Resident</u>	<u>Non-Resident</u>
Open Space	Per Hour	\$50.00	\$ 65
Non-Profit Groups	Per Hour	\$50.00	

PARKS AND RECREATION DEPARTMENT			
Facility Fees		Resident	Non-Resident
Multi-Use Room w/Kitchen	Per Hour; 5-Hour Minimum	\$151.20	\$ 167
Non-Profit Groups	Per Hour; 5-Hour Minimum	\$135.45	
Activity Room w/Kitchen	Per Hour; 4-Hour Minimum.	\$128.10	\$ 144
Non-Profit Groups	Per Hour; 4-Hour Minimum	\$112.35	
Joseph A. Fernekes Building		<u>Resident</u>	<u>Non-Resident</u>
Multi Use Activity Room w/Kitchen	Per Hour; 5-hour Minimum	\$204.75	\$ 220.50
Non-Profit Groups		\$189.00	
Extra Fees			
Outside Gas Grill	Per day	\$107.10	\$ 107.10
Terrabay Recreation Center*	Rates are for business meetings/seminars only	<u>Resident</u>	<u>Non-Resident</u>
Iris Room 1 and 2 w/Kitchen, Gym and Poppy Room	Per Hour; 3-Hour Minimum	\$185.85	\$ 201.60
Non-Profit Groups		\$170.10	
Iris Room 1 and 2 w/Kitchen and Poppy Room	Per Hour; 3-Hour Minimum	\$128.10	\$ 143.85
Non-Profit Groups		\$112.35	
Iris Room 1 and 2 w/Kitchen and Gym	Per Hour; 3-Hour Minimum.	\$138.60	\$ 154.35
Non-Profit Groups		\$122.85	
Iris Room 1 & 2 w/Kitchen	Per Hour; 3-Hour Minimum	\$99.75	\$ 115.50
Non-Profit Groups		\$84.00	
Gymnasium		\$111.30	\$ 127.05
Non-Profit Groups	Per Hour, 3-Hour Minimum	\$95.55	
Iris Room 1 and 2 w/o Kitchen*	Per Hour, 2-Hour Minimum	\$89.25	\$ 105.00
Non-Profit Groups		\$73.50	
Poppy Room w/o Kitchen*	Per Hour, 2-Hour Minimum	\$89.25	\$ 105.00
Non-Profit Groups		\$73.50	
Iris Room 1 with Kitchen	Per Hour, 2- Hour Minimum	\$84.00	\$ 99.75
Non-Profit Groups		\$68.25	
Iris Room 1 w/o Kitchen*	Per Hour, 2-Hour Minimum	\$77.70	\$ 93.45
Non-Profit Groups		\$61.95	
Iris Room 2 with Kitchen	Per Hour, 2-Hour Minimum	\$84.00	\$ 99.75
Non-Profit Groups		\$68.25	
Iris Room 2 w/o Kitchen*	Per Hour, 2-Hour Minimum	\$77.70	\$ 93.45
Non-Profit Groups		\$61.95	
Reservation Deposit (deducted from total rental fee)		<u>Resident</u>	<u>Non-Resident</u>
MSB Atrium and A/B	Per Rental	\$300.00	
MSB Social Hall	Per Rental	\$300.00	
Westborough Building	Per Rental	\$300.00	
Terrabay Recreation Center	Per Rental	\$300.00	

PARKS AND RECREATION DEPARTMENT			
Facility Fees		Resident	Non-Resident
Joseph Fernekes Building	Per Rental	\$300.00	
Damage/Overtime/Clean-up Deposit (refundable if no violation)		<u>Resident</u>	<u>Non-Resident</u>
MSB Atrium & A/B	Per Rental	\$350.00	
MSB Social Hall	Per Rental	\$500.00	
Westborough Building	Per Rental	\$350.00	
Terrabay Recreation Center	Per Rental	\$350.00	
Joseph Fernekes Building	Per Rental	\$350.00	
High Risk Event	Per Rental	\$500.00	
Insurance (Subject to change from insurance company year to year) Per Event, depending on the facility and size of group.	*\$150.00 to \$300.00		
Group Set-up Charges Per Hour	Per Hour	\$84.00	\$84.00
Application Processing Fee	Non-refundable	\$89.25	
Alcohol Surcharge:			
Champagne		\$32.55	
Champagne & Wine		\$58.80	
Champagne/Wine/Beer		\$85.05	
Champagne/Wine/Beer/Mixed Drinks		\$111.30	
<u>Refunds</u>			
<i>With 60 days advance notice of cancellation, 50% of the deposit will be returned if the date can be resold. With 60 days or less advance</i>			
Pre-School Classes		Resident	Non-Resident
<i>All fees are on an hourly basis, unless noted otherwise.</i>			
Non-Resident Class Fees	Per Session	Add \$15.75	
Class Supplies Fee	Sliding scale based on direct cost of class supplies.	\$0-\$87.00	
Animal Adventures		\$4.69	
Art Adventures with Parent & Me		\$5.37	
Claymagic		\$5.37	
Cooking		\$6.00	
Creative Dance		\$5.67	
Fantastic Family Fun		\$4.58	
Foreign Language		\$6.55	
Kinder Tot		\$5.49	
Kindergarten Readiness		\$6.17	
Mom's Gym		\$8.20	
Move with Music		\$5.67	
Pre-Ballet		\$7.96	
Pre-Gymnastic		\$6.29	
Pre-Karate		\$6.42	
Pre-Karate (2x/week)		\$4.53	

PARKS AND RECREATION DEPARTMENT			
Pre-School Classes		Resident	Non-Resident
Pre-School Fun		\$6.05	
Science Exploration		\$6.11	
Soccer Tots		\$6.48	
Storytime Adventures		\$4.77	
Terrific 3's		\$4.77	
Toddlergarten		\$3.47	
Tot Tapper		\$6.28	
Tumbling		\$6.28	
Children's Classes		Resident	Non-Resident
<i>All fees are on an hourly basis, unless noted otherwise.</i>			
Non-Resident Class Fees	Per Session		Add \$15.75
Art Adventures		\$9.06	
Ballet		\$7.96	
Ballet Combo Class (3 days per week)		\$6.37	
Cheerleading		\$4.88	
Computers		\$12.60	
Cooking		\$6.30	
Creative Movement & Dance		\$5.37	
Drama		\$5.37	
Eskrima		\$6.05	
Exercise for Kids		\$5.71	
Fencing		\$10.06	
Gymnastics		\$6.66	
Irish Step Dancing		\$6.35	
Karate (2x/week)		\$3.76	
Keiki Hawaiian Dance		\$6.30	
Kenpo Eskrima		\$4.88	
Knitting for Kids		\$6.30	
Math Fun		\$6.55	
Mexican Folk Dance	Per session	\$25.17	
Mindful Meditation		\$5.21	
Painting & Drawing		\$8.83	
Rhythmic Gymnastics		\$5.92	
Summer Mini Camps (1/2 Day)		\$10.86	
Tap Dance		\$6.30	
Tap Dance, Semi-private		\$9.88	
Watercolor		\$8.83	
Writing Workshop		\$5.07	

PARKS AND RECREATION DEPARTMENT			
Adult Classes		Resident	Non-Resident
<i>All fees are on an hourly basis, unless noted otherwise.</i>			
Non-Resident Class Fees, Add	Per Session		Add \$15.75
Ballet		\$7.96	
Ballet Combo Class (3 days per week)		\$6.37	
Ballroom Dance (Tango, Salsa & Swing)		\$7.90	
Belly Dancing		\$6.91	
Cake Decorating		\$3.96	
Ceramics		\$7.96	
Classroom Lecture		\$5.40	
Color Analysis		\$5.67	
Computers		\$7.58	
Cooking		\$12.76	
Country Dance		\$7.96	
Dog Training		\$16.31	
Drawing for Teens		\$8.83	
Dying for Crafters		\$3.90	
Eskrima		\$4.88	
Exercise		\$5.60	
Exercise Drop-In		\$3.15-15.75	
Fencing		\$10.06	
Flower Design		\$4.69	
Foreign Language		\$7.58	
Garden Workshop		\$4.69	
Ikebana		\$4.40	
Jewelry		\$5.01	
Karate (1x week)		\$5.88	
Karate (2x week)		\$4.84	
Kickboxing		\$5.24	
Knitting		\$4.69	
Line Dancing		\$4.44	
Mexican Folk Dance/Advanced		\$5.37	
Mindful Meditation		\$5.75	
Painting		\$8.83	
Polynesian Dance		\$6.55	
Quilting		\$4.44	
Sewing		\$6.55	
Step Aerobics		\$5.87	
Stretch & Tone		\$5.87	
Tai Chi Chuan		\$5.92	
Tap Dance		\$6.60	
Water Colors		\$8.83	
Yoga		\$6.60	
Music Classes		Resident	Non-Resident
Guitar, Private		\$17.65	
Guitar, Group		\$8.20	
Mariachi Music		\$5.72	
Piano, Private		\$40.29	
Clarinet/Saxophone, Private		\$40.29	
Ukulele, Group		\$8.20	
Voice, Group		\$6.11	
Voice, Private		\$10.06	
PARKS AND RECREATION DEPARTMENT			

Tennis Classes		Resident	Non-Resident
Non-Resident Class Fees,	Per Session		Add \$15.75
Private Lesson	Per person, per hour	\$41.61	
Semi-Private Lessons	Per person, per hour	\$30.32	
Pee Wee Tennis	Per Hour	\$7.57	
Juniors Team Tennis		\$10.57	
Other Services		Resident	Non-Resident
Contractual Classes Service Fee	Sliding Scale based on program cost		\$5.25 -\$27.3
Registration Processing Fee		\$ 2.36	
Community Garden Plot	Annually	\$ 111.30	
Artist Studio Fee	Per Sq. Ft.	\$ 0.55	
Adult Day Care Sliding Fee based on ability to pay	*\$ 45.00 - \$60.00	\$48-\$64	
Special Event & Recital Tickets		\$5.25-\$13	
Senior Meal - Senior Center			
Senior Meal - Senior Center	Per Meal	\$ 6.30	
Senior Transportation Donation (Sugges	Per Ride (each way)	\$ 3.68	
Seniors Program Field Trip Fee (Out of T	Per Ride (each way), in addition to cost of fare	\$ 6.83	
Drop-in Senior Class Fee		\$5.25-\$10.5	
Donate - A - Tree	Per Tree	\$ 221.55	
Residential Street Tree Maintenance	Per Tree	\$ 110.25	
Thanksgiving Fun Run:			
Under 12 years old	Registration	Free	
Children 13-17 years old	Registration	\$ 6.30	
18 and older	Pre-Registration	\$22.05	
18 and older	Day of Event Registration	\$32.55	
Halloween Haunted House	Per Admission	\$ 6.30	
Refundable Tree Planting Deposit	Per Tree	\$ 350.00	
Protected Tree Permit	Per Tree	\$ 112.35	
Wholesale Tree Purchase Pass-Through	Per Tree	\$0-\$525	
Children's Classes Late Pick-up Fee	Per Minute	\$6.30	
Special Event Support Staff	Per hour/per staff person	\$32.55	
Mail Notices	Per Parcel	\$0.84	
Credit Card Transaction fees	Per Transaction	2.2% of the amount	2.2% of the amount