

City of South San Francisco  
Human Resources Department

**Senior Park Maintenance Worker**  
Class Description

**Definition**

Under general supervision, performs semi-skilled and skilled tasks in the maintenance of park grounds, equipment, facilities, street medians, trees, and other landscaped areas; performs certain mowing tasks as assigned; and does all other duties as assigned.

**Distinguishing Characteristics**

This is the full journey-level classification in the series and it is distinguished from the next lower class in that it requires a higher degree of skill and responsibility for assignment to larger and/or more highly visible areas and facilities. It is distinguished from the next higher class in that the latter is a leadworker, directing small crews. Depending on assignment, work is performed independently or under general supervision.

**Typical and Important Duties**

Senior Park Maintenance Worker positions perform any of the duties set forth in the lower-level class specification. In addition, this classification:

1. Maintains the larger or more complex park areas and facilities requiring a higher level of maintenance skills in terms of such factors as: size, type of use, landscaping and facilities, public visibility, terrain, and number of areas assigned.
2. Maintains facilities, equipment, and systems requiring greater knowledge and skill in such areas as building maintenance, repairing of power-driven and related equipment, repairing or maintaining concrete and sprinkler system maintenance.
3. May periodically direct the work of a crew.
4. Assists in scheduling and training employees.
5. May be assigned certain mowing crews.
6. Performs related duties and responsibilities as assigned.

**Job-related Qualifications**

*Knowledge of:*

- Techniques, tools, equipment, and materials used in parks and landscape maintenance.
- Characteristics of plant pests and diseases and techniques for their control.
- Techniques, tools, equipment, and materials used in the maintenance and repair of park and recreation structures and facilities.
- Operation and minor repair of various power driven equipment.
- Occupational hazards and safety practices and procedures related to the work.
- Lawn mower maintenance, including backlapreels; sharpen reels, or rotary blades; adjust or set reels; safety check on mower prior to operation.

*Ability to:*

- Effectively and safely perform skilled park maintenance tasks.
- Periodically lead small crews.
- Follow written and verbal instructions.
- Communicate effectively in writing, orally, and with others to assimilate, understand, and convey information, in a manner consistent with job functions.
- Perform heavy physical and manual labor.
- Use initiative and independent judgment within established policy and procedural guidelines.
- Take a proactive approach to customer service issues.
- Make process improvement changes to streamline procedures.
- Organize own work, set priorities, meet critical deadlines, and follow-up on assignments with a minimum of direction to maintain public facilities to established standards.
- Work in a safe manner, following City safety practices and procedures.
- Represent the City, the department, or the organizational unit effectively in contacts with representatives of other agencies, City departments, and the public.
- Establish and maintain cooperative relationships with those contacted in the course of the work.
- Maintain confidentiality regarding sensitive information.

*Skill in:*

- Driving a variety of vehicles safely.

**Experience and Training**

Any combination of experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

*Experience:* Three years of progressively more responsible park maintenance experience.

*Training:* Equivalent to graduation from high school.

**Licenses and Certificates**

All licenses and certificates must be maintained as a condition of employment.

- Possession of, or ability to obtain, an appropriate, valid California driver's license and a satisfactory driving record.

**Special Requirements**

Essential duties require the following physical skills and work environment:

*Physical Skills:* Able to sit, stand, walk, kneel, crouch, stoop, squat, crawl, twist, and climb; lift and carry 75 pounds; dexterity to drive trucks and large vehicles; distinguish among various colors; distinguish various computer generated auditory signals; use common hand tools; vision to read printed materials and a computer screen; hearing and speech to communicate in person and over the telephone.

*Work Environment:* Work in a cold, heat, noise, outdoors, inclement weather cold, heat, noise, outdoors, dust, dirt, vibration, chemicals, traffic, traffic hazards, confining workspace, mechanical hazards, electrical hazards, and explosive hazards.

*Ability to:* Travel to different sites and locations; drive safely to different sites and locations; maintain a safe driving record; maintain a clean and neat appearance; work protracted and irregular hours; respond to a pager; take 24-hour call and stand-by; available for evening meetings; available for unusual hours in emergencies.

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Abolished:  
Bargaining Unit: AFSCME  
ADA Review: 1994/95, June 2003  
DOT: No  
Physical: Class 2  
Status: Non-exempt  
EEOC Category: EF6/EJ8  
Job Code: A350

**ADA Documentation of Essential Duties**

1. SDE
2. SDE
3. SWE
4. SWE
5. SDE